

WORK SESSION AGENDA
April 1, 2024

Public Comment (Petition, Complaints, Appeals, Etc.):

Minutes: March 18, 2024

Claims:

3/18/24	PAYPAL	\$ 420.00
3/20/24	PAYPAL	\$ 790.00
3/22/24	PAYPAL	\$ 185.00
3/22/24	0073607-0073669	\$ 718,272.73
3/28/24	0073670-0073727	\$ 1,241,089.10
	TOTAL	\$ <u>1,960,756.83</u>

Conflicts of Interest:

Public Hearing:

Resolutions and Orders:

1. Approve a Resolution providing for Limestone County's Participation in the 2024 "Back-To-School" Sales Tax Holiday.

Contracts, Agreements, MOUs, and Grants:

1. Approve to apply for the following grants:
 - A grant for EMA with Homeland Security for security equipment in the amount of \$155,970.00. If awarded, said grant will be a reimbursement to the County after items are purchased.
 - A grant for the Sheriff's Office with Homeland Security for license plates recognition cameras. Amount is not to exceed \$200,000.00. If awarded, said grant will be a reimbursement to the County after items are purchased.
 - A grant for the I.T. Department with Homeland Security for security cameras for the Courthouse and Courthouse Annex. Amount is not to exceed \$200,000.00. If awarded, said grant will be a reimbursement to the County after items are purchased.
2. Approve a Grant Agreement regarding the Sheriff's Advancement in Education, Technology, and Training Fund. Grant funds under this Agreement shall only be used for the same purposes for which pistol permit fees were authorized to be expended within the county on December 31, 2022.

3. Approve a Service Contract with Rapiscan Systems in the amount of \$4,989.60 for maintenance of the Rapiscan machine located at the Courthouse.
4. Approve an Apple Developer Program License Agreement (needed for the development/use of app for the Sheriff's Office).
5. Approve a renewal Contract with Turn Key Health Clinics, LLC for inmate medical services through March 31, 2025.

Budget Revisions:

Department	Account Number	Title of Line Item	Amount
District 3	111-53400-560	Construction Equipment	+ \$25,648.86
	111-61200-300	Proceeds from sale of asset	- \$4,500.00
	111-35910-300	Budgetary Fund Balance	- \$21,148.86
District 4	111-53500-202	Road Signs & Markings	+ \$7,632.66
	111-44985-400	Legislative Grants	- \$7,632.66

Emergency Purchases:

Board Appointments:

1. Approve to appoint Sheila Banister to the DHR Board.
2. Approve to appoint Martie Fisher to the Mental Health Board.
3. Approve to appoint Helen Thompson to the Mental Health Board.

Award Bids/Quotes:

Personnel, Policies, & Staffing Actions:

1. Approve job descriptions for a Property and Evidence Technician (Grade 16) and Digital Forensic Evidence Examiner (Grade 16) for the Sheriff's Office.
2. Approve a job description for a Drug Lab/Case Manager Assistant (Grade 12) for Community Corrections.
3. Amend the Staffing Plan to add one (1) Property and Evidence Technician and one (1) Digital Forensic Evidence Examiner under "Law Enforcement".

- Amend the Staffing Plan to add one (1) Drug Lab/Case Manager Assistant under “Community Corrections”.

Merit Increases:

- Approve the following merit increases:

Name	Position	Effective Date
Mitzie Cooley	Tag & Title Clerk	4/7/2024
Wanda Reese	Administrative Secretary – CID (Sheriff)	4/4/2024
Stuart Fontenot	Deputy Sheriff	4/18/2024
James Tolen II	Communications Officer	4/7/2024
Caleb Ryan	Sheriff Sergeant – Patrol	4/17/2024
Shelby Defoe	Corrections Officer	4/25/2024
Joshua Carter	Equipment Operator II – Engineering	4/12/2024
Jimmie Eaves	Part-Time Laborer – District 4	4/17/2024

Engineer's Report:

Name	S/D Type	Approval Type	Lots	District	Location
Davis Preserve	Major	Preliminary	99	2	South side of Nick Davis Rd just west of the intersection with Sanderson Rd

Other Business:

- Approve a Release and Permission to Enter Property with the City of Athens for repair of a missing or damaged sewer clean out cap located at 1409 N. Jefferson Street. These repairs are at no cost to the county.

Executive Session:

Recess: 15-minute break.