

**WORK SESSION AGENDA
February 20, 2024**

Public Comment (Petition, Complaints, Appeals, Etc.):

1. Helen Carter – Limestone County Council on Aging

Minutes: February 5, 2024

Claims:

2/02/2024	0072964 - 0072965	\$	242,384.42
2/09/2024	0072966 – 0073043	\$	696,990.36
2/09/2024	Online Payment	\$	11,789.90
2/09/2024	0073044	\$	3,241.20
2/14/2024	0073045	\$	87,009.00
	TOTAL	\$	1,041,414.88

Conflicts of Interest:

Public Hearing:

Resolutions and Orders:

1. Approve a Resolution supporting the City of Athens to connect the Richard Martin Trail to Swan Creek (Raise Grant).

Contracts, Agreements, MOUs, and Grants:

1. Approve a Lease Agreement with Canon Financial Services for a copier at the County Commission Office.
2. Approve a Mutual Assistance Agreement between the Limestone County Commission and the Limestone County Association of Volunteer Fire Departments.

Budget Revisions:

1. Approve the following budget revisions:

Department	Account Number	Title of Line Item	Amount
TVA	155-35910 155-52300-842	Budgetary Fund Balance Communication Equipment	- \$24,554.18 + \$24,554.18
Commission	001-35910 001-53200-202 001-53300-202 001-53400-200 001-53500-202	Budgetary Fund Balance Road Signs & Marketing Supplies D1 Road Signs & Marketing Supplies D2 Road Signs & Marketing Supplies D3 Road Signs & Marketing Supplies D4	- \$100,000.00 + \$25,000.00 + \$25,000.00 + \$25,000.00 + \$25,000.00

Emergency Purchases:

Board Appointments:

Award Bids/Quotes:

1. Approve to award the following bid retroactive February 5, 2024.

Proposal No.	Item	Awarded to	Amount
2851	Gas and Diesel	James River Solutions, LLC	See Attached

Personnel, Policies, & Staffing Actions:

1. Approve to hire Tina Pylant as a Part-Time Van Driver for Council on Aging, pending a drug screening.
2. Approve to hire Lisa Flanagan as a Part-Time Van Driver for Council on Aging, pending a drug screening.
3. Approve to hire Lori Lea Crowe as a Help Desk Clerk in the License Commission Office.
4. Approve to hire Kevin Parker as a Solid Waste Truck Operator, pending a drug screening effective February 19, 2024 (retro-active).

5. Approve to hire April Norwood as the Revenue Clerk Trainee, in the Revenue Commission Office.
6. Approve to hire Heather Daniel as the Revenue Clerk, in the Revenue Commission Office.
7. Approve to amend Staffing Plan to reflect one (1) Revenue Clerk Trainee under the Revenue/Assessment Office.

Merit Increases:

1. Approve the following merit increases:

Name	Position	Effective Date
Hannah Renee Clem	Building Service Worker	3/14/2024
James Max Scott	Facilities & Grounds Maintenance Worker	3/2/2024
Vanessa Yates	Building Service Worker	3/7/2024
Layla Moore	Information System Security Officer	3/17/2024
Austin Black McMahan	Sign/Herbicide Tech	2/20/2024 (Anniv. Date 2/4/2024)
Michael Shane Black	Equipment Operator III – Eng.	2/28/2024
Angela Baldwin	Superintendent – Solid Waste	2/20/2024 (Anniv. Date 2/17/2024)
Matthew Sanders	Equipment Operator II – D4	3/21/2024

Engineer's Report:

1. Approve the following subdivisions:

Name	S/D Type	Approval Type	Lots	District	Location
Poplar Creek Cabin Sites Subdivision – replat of Lots 1 & 2, Block 2	Minor	Preliminary & Final	3	3	East end of Motter Dr.

Other Business:

1. Approve to sell the following on GovDeals:

Department	Item	Inventory #	Serial #
Engineering	2004 Ford F-250 Pickup 2011 Ford F-150 Pickup	91100001 18921	1FTNX21L84EC41853 1FTEX1CM6BFB46909
District 1	Forklift	18911	n/a

2. Approve to revise previous Minutes to reflect the correction and clarification of the Deputy Coroner and Assistant Deputy Coroner.
3. Approve to authorize a lawsuit under the Junk and Debris Act with respect to properties located at 9804 Poplar Point Road, Athens, AL 35611 and 9833 Poplar Point Road, Athens, AL 35611.

Executive Session:

Recess: 15-minute break