

*Limestone  
County Commission*

*Chairman  
Collin Daly*

*Administrator  
Ellen Morell*



*Commissioners:  
Daryl Sammet  
Danny Barksdale  
Derrick Gatlin  
LaDon Townsend*

**THE LIMESTONE COUNTY COMMISSION HAS AN OPENING FOR:**

**DEPUTY SHERIFF – ANIMAL CONTROL OFFICER**

Sheriff's Department

**Alabama Career Center  
2535 Sparkman Dr. NW  
Huntsville, AL  
Phone: (256) 851-0537**

**Or**

**Limestone County Commission  
310 W. Washington St.  
Athens, AL  
Phone: 256-233-6400**

**Or**

**Online: <https://limestonecounty-al.gov/doing-business/jobs>**

**MONDAY THROUGH FRIDAY, 8:00 A.M. UNTIL 4:30 P.M.**

**SEE ATTACHED JOB DESCRIPTION FOR TYPICAL DUTIES  
AND RESPONSIBILITIES**

**SALARY \$22.68 PER HOUR**

**APPLICATIONS WILL BE ACCEPTED UNTIL THE  
POSITION IS FILLED**

**AN EQUAL OPPORTUNITY EMPLOYER (M/F/V/D)**



**Deputy Sheriff - Animal Control Officer**  
Sheriff's Department

SD20  
GRADE: 16

**JOB SUMMARY**

This position performs law enforcement work involving the protection of life and property, the enforcement of laws, and the investigation of crime and enforcement of animal control ordinances and for the impounding and transport of animals

**MAJOR DUTIES**

- Responds to citizen complaints and emergency calls, including after-hours emergencies; captures and removes stray, uncontrolled, or abused animals from undesirable conditions; investigates reports of animal attacks or animal cruelty; interviews witnesses, collects evidence, and writes reports.
- Issues warnings or citations in connection with animal-related offenses.
- Removes captured animals from animal-control service vehicles and places animals in shelter cages or other enclosures.
- Patrols the county to detect and deter criminal activity and traffic violations and to provide assistance as needed; monitors commercial and residential areas for signs of criminal activity.
- Enforces traffic laws through the issuance of citations and warnings; inspects roadways, bridges, and traffic signals and signs to identify and report hazardous conditions.
- Responds to calls for service, including domestic disputes, assaults, burglaries, traffic accidents, lost or missing persons searches, public service requests, stranded motorists, and others.
- Conducts preliminary investigations into traffic accidents and other incidents, including interviewing victims, complainants and witnesses, gathering information and evidence, and securing crime scenes.
- Apprehends, arrests, and processes offenders, including fugitives; subpoenas witnesses.
- Provides assistance and backup support to other officers and emergency service providers as necessary.
- Completes all required reports and forms, including accident and incident reports and maintains files

of animal impoundments and dispositions; enters information to computerized database.

- Prepares cases for prosecution; testifies in court.
- Educates the public about animal welfare and about animal control laws and regulations.
- Performs related duties.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of relevant federal and state laws, criminal and traffic codes, search and seizure laws, county ordinances, and department policies and procedures.
- Knowledge of county animal control ordinances and of state animal control laws.
- Knowledge of the tools and techniques used in the capture and transport of animals.
- Knowledge of animal behavior.
- Knowledge of National Animal Control Association standards.
- Knowledge of traffic accident investigation techniques and procedures.
- Knowledge of the geography and streets of the county.
- Knowledge of the court system and judicial procedures.
- Knowledge of law enforcement and security principles and practices.
- Skill in the use of computers and job-related software programs.
- Skill in operating police vehicles, firearms, and emergency equipment.
- Skill in the safe capture and transport of animals.
- Skill in interviewing and interrogation techniques.
- Skill in operating radios and communications equipment.
- Skill in operating radar equipment.
- Skill in the training and supervision of personnel.
- Skill in restraining persons without causing physical harm.
- Skill in the provision of customer services.

- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in oral and written communication.

## SUPERVISORY CONTROLS

The Sheriff Corporal – Animal Control assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

## GUIDELINES

Guidelines include local, state and federal law, animal control ordinances, and department and county policies and procedures. These guidelines require judgment, selection, and interpretation in application.

## COMPLEXITY/SCOPE OF WORK

- The work consists of varied law enforcement and related animal control duties. Potentially dangerous and life-threatening situations contribute to the complexity of the position.
- The purpose of this position is to enforce animal control ordinances and capture and transport animals to shelter. Successful performance contributes to the enforcement of county ordinances.

## CONTACTS

- Contacts are typically with co-workers, other county employees, pet owners, veterinarians, representatives of animal rescue groups, law enforcement and emergency response personnel, vendors, volunteers, and the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, bending, crouching, walking, or stooping. The employee frequently lifts light and heavy objects, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in a vehicle, an animal shelter and outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, contagious or infectious diseases, irritating chemicals, and potentially dangerous animals. The employee uses protective devices such as masks, goggles, gloves, etc. The work requires the use of specialized law enforcement equipment.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

## MINIMUM QUALIFICATIONS

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Alabama for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth by the Alabama Peace Officers Standards and Training Commission.
- Possession of or ability to readily obtain appropriate National Animal Control Association certification.