

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

The Limestone County Commission met in a regular meeting today, at 9:40 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Present: Daryl Sammet, Danny Barksdale, Jason Black, and LaDon Townsend. Absent: None. Collin Daly, Chairman presided.

The meeting began with the Pledge of Allegiance.

The Chairman asked that everyone pause for a moment of silence for the fallen Huntsville Police officer, Garret Crumby.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve the minutes of March 20, 2023.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Danny Barksdale to approve the following claims:

3/20/2023	0069335	\$ 90.00
3/21/2023	PAYPAL	\$ 1,295.00
3/21/2023	0069336	\$ 750.00
3/24/2023	0069337 - 0069382	\$ 1,187,723.01
3/24/2023	0069383	\$ 141.75
3/24/2023	PAYPAL	\$ 420.00
3/31/2023	0069384- 0069473	\$ 1,824,312.10
	TOTAL	\$ 3,014,731.86

with detailed claims of the above being on file for review upon request to the County Administrator.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Danny Barksdale, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by LaDon Townsend to approve a resolution to establish a fund to account for dump truck acquisitions and disposals.

RESOLUTION

WHEREAS, Limestone County Commission deems it necessary to maintain an adequate fleet of dump trucks for road projects and other uses; and

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

WHEREAS, financing is obtained to acquire such equipment and terms established for payment of related debt; and

WHEREAS, the County desires to establish a fund to account for the related activities regarding the buying and selling of such equipment.

THEREFORE, BE IT RESOLVED BY THE LIMESTONE COUNTY COMMISSION to establish a fund to account for dump truck acquisitions and disposals, and desires to assign any fund balance to acquire replacement equipment until such time said dump trucks are acquired without financing or equipment is no longer being purchased.

ADOPTED this 3rd day of April 2023.

Collin Daly, Chairman

ATTEST:

Ellen Morell, Administrator

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; LaDon Townsend, aye; Danny Barksdale, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by LaDon Townsend to award the following bid proposals to the lowest responsible bidder meeting specifications as follows:

Proposal No.	Item	Awarded to	Amount
2824	Printing – Limestone County Revenue Commission	DivcoData	See Attached

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**



LETTER OF AUTHORIZATION

3/30/2023
Limestone County Revenue Commissioner
Attn: Brian Patterson
100 S. Clinton St. STE A
Athens AL 35611

Dear Brian Patterson ,
This Letter of Authorization ("LOA") will confirm the Limestone County Revenue Commissioner request for the following printing services at the price(s) indicated below:

Tax Notices-Real Property-Statement Style

Description	Pricing**
1. #10 Generic Double Window Envelope, white stock, 1-color imprint 2. #9 Generic Return Envelope, white stock, 1-color imprint 3. 1-color, 8.5 x 11, tax bill shell, white, 1/3 perforated stock, 4. Variable data imprint 5. All processing, printing and mailing services therein	\$0.15 per notice ***back of statement printing add \$.01 per statement***
Flats: When multiple notices are grouped into a single envelope, those groupings with 6+ notices must be inserted into a 9x12 envelope with a special, mailing cover sheet	\$1.00 per envelope
*pricing does not include Track and Trace or Variable QR Codes **pricing does not include postage, which is required prior to mailing date	
Set-up Fee	None
Postage Estimate will be sent prior to each mailing Est. Number of Real Property Tax Notices: 51,328 Est. Mail Date: Sept 30 2022	

Certified Notices

Description	Pricing**
1. 8.5 x 11, white stock, 1-sided black imprint letter inserted into a generic #10 large window envelope with a cover sheet containing all postal information. 2. All processing, printing, and mailing services including Electronic Return Receipts in searchable PDF format delivered via FTP as well as tracking files with tracking numbers and time of mailing	500 pieces or less = \$8.72/ea 500 + pieces = \$8.52/ea
**includes postage costs due to USPS	
Set-up Fee Per File	\$175.00
Postage Estimate will be sent prior to each mailing Est. Number of Certified Notices: Est. Mail Date:	

3721 Powers Court
Chattanooga, TN 37416
p 423.499.0510
f 423.499.9733
www.divcodata.com

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**



Additional Mailings-Statement Style

Description	Pricing**
1. #10 Generic Double Window Envelope, white stock, 1-color imprint 2. #9 Generic Return Envelope, white stock, 1-color imprint 3. 1-color, 8.5 x 11, tax bill shell, white, 1/3 perforated stock 4. Black variable data Imprint 5. All processing, printing and mailing services therein	\$0.155 per notice ***back of statement printing add \$.01 per statement***
Flats: When multiple notices are grouped into a single envelope, those groupings with 6+ notices must be inserted into a 9x12 envelope with a special, mailing cover sheet	\$1.00 per envelope
<i>*pricing does not include Track and Trace or Variable QR Codes</i> <i>**pricing does not include postage, which is required prior to mailing date</i>	
Set-up Fee Per Mailing	\$175.00
Postage Estimate will be sent prior to each mailing	
Est. Number of Personal Property Tax Notices:	Est. Mail Date:
Est. Number of Mfd. Home Notices:	Est. Mail Date:
Est. Number of Delinquent Notices:	Est. Mail Date:
Est. Number of Exemption Notices:	Est. Mail Date:

BOE Notices-Statement Style

Description	Pricing**
1. #10 Generic Double Window Envelope, white stock, 1-color imprint 2. 1-color, 8.5 x 11, tax bill shell, white 3. Black variable data Imprint 4. All processing, printing and mailing services therein	\$0.135 per notice ***back of statement printing add \$.01 per statement***
Flats: When multiple notices are grouped into a single envelope, those groupings with 6+ notices must be inserted into a 9x12 envelope with a special, mailing cover sheet	\$1.00 per envelope
<i>*pricing does not include Track and Trace or Variable QR Codes</i> <i>**pricing does not include postage, which is required prior to mailing date</i>	
Set-up Fee Per Mailing	\$175.00
Postage Estimate will be sent prior to each mailing	
Est. Number of BOE Notices	Est. Mail Date:

3721 Powers Court
Chattanooga, TN 37416
p 423.499.0510
f 423.499.9733
www.divcodata.com

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**



Personal Property Renditions-Statement Style

Description	Pricing**
1. #10 Generic Double Window Envelope, white stock 2. #9 Generic Return envelope, white stock, printed in one color 3. Black variable data imprint to include County info 4. All processing, printing and mailing services therein	Renditions priced depending on static form or floating form as dictated by county.
<i>*pricing does not include Track and Trace or Variable QR Codes</i>	
<i>**pricing does not include postage, which is required prior to mailing date</i>	
Set-up Fee Per Mailing	\$175.00
Postage Estimate will be sent prior to each mailing	
Est. Number of PPR Notices:	Est. Mailing Date:

Personal Property Renditions Reminder Notices-Postcard Style

Description	Pricing**
1. 1 or 2-Sided, black print on white cover stock material. Finished size 4X6. 2. Variable data imprint 3. All processing, printing and mailing services therein.	\$0.10 per card ***back of postcard printing add \$.01 per postcard***
OR	
1. 1 or 2-Sided, color print on white cover stock material. Finished size 4X6. 2. Variable data imprint 3. All processing, printing and mailing service therein.	\$0.12 per card ***back of postcard printing add \$.01 per postcard***
<i>*pricing does not include Track and Trace or Variable QR Codes</i>	
<i>**Pricing does not include postage, which is required prior to mailing date</i>	
Set-up Fee Per Mailing	\$175.00
Postage Estimate will be sent prior to each mailing	
Est. Number of Reminders:	Est. Mail Date:
Postage Estimate will be sent prior to each mailing	
Est. Number of Certified Notices:	Est. Mail Date:

Additional Services and Add-Ons

Description	Pricing	Initials for Approval
*Track and Trace	See attached information sheet	
PDF file of notices in a single file format	\$75.00 per mailing	
PDF File of notices as individual PDF's	\$75.00 per mailing plus \$0.01 per converted PDF notice	

3721 Powers Court
Chattanooga, TN 37416
p 423.499.0510
f 423.499.9733
www.divcodata.com

MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023 COMMISSION MEETING

IMS Enterprises Price Addendum Limestone Rev Proposal #2824

Notice Type	8 ½ x 11	Simplex	#10 Double Window	Include #9 Return Envelope	Main Color/Text Color(s)	Perforated	Price per Notice
Property Tax	X	X	X	X	Aqua/Black	X	.30
Delq Property Tax	X	X	X	X	Red/Black	X	.39
Over 65/Disability Ex	X	X	X	X	Dark Blue/Black	X	.39
Business PP Return	X		X		White/Black		.37*
Real Property Valuation Notice	X	X	X		Blue/Black		.22
Business PP Valuation Noticer	X	X	X		Blue/Black		.36
Business PP Reminder	X	X	X		Blue/Black		.36
Mobile Home Notice	X	X	X	X	Gold/Black	X	.39

* Pricing for Business Personal Property Returns is for 2 duplex pages and one simplex (5 sides, 3 pieces of paper). Additional duplex .10 each per notice, additional simplex 0.070 each per notice.

Postal Rates are NOT included in pricing. Customer will be charged actual postage rates (no markup).

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve to hire Surayya Palmer as a Corrections Officer, pending a drug screening.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by LaDon Townsend to approve to transfer Stephen Cooper Posey transferring from a Corrections Officer to a Deputy Sheriff, effective 4/3/2023.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Danny Barksdale to approve to hire Eddy Robertson as a Truck Operator in the Solid Waste Department.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Danny Barksdale, aye; Daryl Sammet, aye; and Derrick Gatlin, aye. Motion carries unanimously.

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve to hire Chris Crable as a Truck Operator in the Solid Waste Department.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Danny Barksdale to approve to hire Ella Edwards as a Career Tech in the I.T. Department, effective 4/3/2023.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Danny Barksdale, aye; Daryl Sammet, aye; and Derrick Gatlin, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve the following merit increases, which are included in the base pay and cost of living pay as listed below.

Name	Position	Effective Date
Mitzi Cooley	Tag & Title Clerk	4/7/2023
Wanda Reese	Administrative Secretary CID	4/4/2023
Stuart Bradley Fontenot	Deputy Sheriff (Patrol)	4/18/2023
Jacolby O'Neal Moore	Corrections Officer	4/19/2023
Shelby Defoe	Corrections Officer	4/25/2023
James Tolen II	Communications Officer	4/7/2023
Casey Burroughs	Communications Officer	4/19/2023
Michael Mitchell	Deputy Sheriff	4/7/2023
Joseph Jackson	Equipment Operator II	4/7/2023
Tracy Wooldridge	Nutrition Program Supervisor	4/5/2023
Leslie Williams	Van Driver	4/5/2023
Jonas Waldrep	Equipment Operator II	4/11/2023

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Danny Barksdale to approve the following subdivisions:

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

Name	S/D Type	Approval Type	Lots	District	Location
Briarpatch Subdivision – Addition No. 2	Major	Preliminary	12	2	On the east side of Wells Rd about 700' South of Ed Ray Rd
Ferguson Place Subdivision	Minor	Preliminary & Final	1	3	At the west corner of Miller Street & Deb Drive
Clayton Estates	Minor	Preliminary & Final	2	3	At the east corner of Miller Street & Deb Drive
Wingate Subdivision, Phase 3	Major	Preliminary	84	1	On the east side of Hwy 251 located east of the intersection with Ferguson Lane & Ira Lane

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Derrick Gatlin, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Danny Barksdale to approve the following inventory:

Department	Item	Serial #
Sheriff's Office	Travel Trailer	VIN:47CTS5P236L116777

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Danny Barksdale, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Derrick Gatlin to approve a proclamation recognizing the month of April as Fair Housing Month in accordance with ADECA's requirements for recipients of CDBG Grants.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Derrick Gatlin, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Derrick Gatlin and seconded by Daryl Sammet to approve financing through Bryant Bank for three (3) 28-yard Freightliner garbage trucks and one (1) International service truck at 3.99% interest. Term will be a 60 month fully amortized term loan with annual payments of principal and interest.

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

TABULATION OF QUOTES

Financing of three (3) 28-yard Freightliner garbage trucks and
one (1) International service truck

Pay Schedule: Sixty (60) month fully amortized term loan with annual payments of principal and interest.

LENDING INSTUTION	INTEREST RATE	AWARDED TO
Bryant Bank	3.99%	<input checked="" type="checkbox"/>
Trustmark Banking & Financial Solutions	4.17%	
Public Sector Capital, LLC	4.173%	
First National Bank	4.45%	
Truist Equipment Finance Co.	4.55%	
Cadence Equipment Finance	4.98%	

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Derrick Gatlin, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Danny Barksdale and seconded by Derrick Gatlin to approve financing through Trustmark Bank for solid waste roll-out carts at 4.17% interest. Term will be a 60 month fully amortized term loan with annual payments of principal and interest.

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

TABULATION OF QUOTES

Financing of roll-out carts

Pay Schedule: Sixty (60) month fully amortized term loan with annual payments of principal and interest.

LENDING INSTUTION	INTEREST RATE	AWARDED TO
Trustmark Banking & Financial Solutions	4.17%	<input checked="" type="checkbox"/>
Public Sector Capital, LLC	4.173%	
First National Bank	4.45%	
Bryant Bank	4.48%	
Truist Bank	4.55%	
Cadence Equipment Finance	4.98%	
First State Bank of the South, Inc.	5.99%	

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Danny Barksdale, aye; Derrick Gatlin, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

Commissioner Sammet stated that we are officially in the garbage business. Asked the public to use common sense putting the cans out. Also, asked the public to watch the garbage trucks, and to please be patient. Thanked the general public and all the county employees for their hard work.

**MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 3, 2023
COMMISSION MEETING**

Commissioner Barksdale said he agrees with Commissioner Sammet on the Solid Waste.

Commissioner Gatlin stated that they will be out working on Carter and Malone Rd. Also, spoke about the Horton House being moved from Greenbrier to Decatur for the museum.

Commissioner Townsend stated that he agrees with Commissioner Sammet on the Solid waste. He asked that the public be patient with us as we make this change.

Chairman Daly stated that last week the County proclaimed March 29 is Vietnam Veterans Day. Thanked all the Vietnam Veterans for their service. Proclaimed April as Autism Awareness Month. Addressed the Athens-Limestone Hospital Wellness Center pool. Asked that the citizens not put their trash cans right in front of their mailboxes. Thanked CCS Garbage for their service to the citizens of Limestone County. Also, thanked everyone for their thoughts and prayers for his son.

Adjourned at 10:09 a.m. until 9:00 a.m. on Friday, April 14, 2023, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.