

*Limestone  
County Commission*

*Chairman  
Collin Daly*

*Administrator  
Ellen Morell*



*Commissioners:  
Daryl Sammet  
Danny Barksdale  
Derrick Gatlin  
LaDon Townsend*

**THE LIMESTONE COUNTY COMMISSION HAS AN OPENING FOR:**

**SUPERINTENDENT  
SOLID WASTE**

**Alabama Career Center  
2535 Sparkman Dr. NW  
Huntsville, AL  
Phone: (256) 851-0537**

**Or**

**Limestone County Commission  
310 W. Washington St.  
Athens, AL  
Phone: 256-233-6400**

**Or**

**Online: <https://limestonecounty-al.gov/doing-business/jobs>**

**MONDAY THROUGH FRIDAY, 8:00 A.M. UNTIL 4:30 P.M.**

**SEE ATTACHED JOB DESCRIPTION FOR TYPICAL DUTIES  
AND RESPONSIBILITIES**

**SALARY \$30.50 - \$51.23 PER HOUR**

**APPLICATIONS WILL BE ACCEPTED THROUGH**

**THURSDAY, JANUARY 19, 2023**

**AN EQUAL OPPORTUNITY EMPLOYER (M/F/V/D)**



## **Superintendent** Solid Waste

SW/1  
Grade 21

### **JOB SUMMARY**

This position reviews needs of the Solid Waste Department and personnel and coordinates daily activities to ensure waste pickup is completed in a reasonably safe and effective manner.

Under the general supervision of the County Engineer, the employee is responsible for overseeing and directing office, truck and shop crews. The employee assists with long term planning, estimating and responding to customer service issues. Assists the County Engineer in managing the department budget.

### **MAJOR DUTIES**

- Directs and oversees personnel engaged in the solid waste collection programs.
- Oversees the collection of solid waste throughout the county, both private and commercial, during standard and non-standard hours.
- Oversees maintenance of heavy and specialized equipment and miscellaneous vehicles, whether performed by equipment operators, solid waste shop, or equipment manufacturer's service personnel.
- Serves as the Solid Waste Department's Safety Officer on the Limestone County Safety Board.
- Plans and schedules objectives that should be accomplished daily, weekly, monthly and yearly and coordinate staff and equipment to accomplish at the most reasonable cost to the program.
- Coordinates with the County Engineer on departmental policies and long-term planning of needs for vehicles, equipment, supplies and materials.
- Responds to customer service issues in accordance with department policies and procedures.
- Uses specialized software to track collection progress.
- Maintains documents and records of all work completed.
- Participates in professional associations and job-related organizations.
- Researches internet and professional sources for current practices and techniques.

- Performs related duties as assigned.

## KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of solid waste collection principles and practices.
- Knowledge of equipment maintenance and repair principles.
- Knowledge of Alabama Department of Public Health solid waste collection requirements.
- Knowledge of research, data analysis, and report preparation methods.
- Knowledge of relevant federal and state laws, county ordinances, and department policies and procedures.
- Knowledge of computers and job-related software programs. (Can be acquired on the job.)
- Knowledge of County road and bridge systems. (Can be acquired on the job.)
- Knowledge of safety rules including accident causation and prevention.
- Knowledge of traffic regulations.
- Skills in problem solving, prioritizing, planning, directing the work of personnel, and written and verbal skills to communicate effectively with supervisor and co-workers.

## SUPERVISORY CONTROLS

The County Engineer assigns work in terms of general instructions. The supervisor reviews work through conferences, reports, and observations of activities.

## GUIDELINES

Guidelines include the Alabama Department of Public Health, Alabama Department of Environmental Management, as well as county and departmental policies and procedures. These guidelines require judgment, selection, and interpretation in application.

## COMPLEXITY/SCOPE OF WORK

- The work consists of varied supervisory and management duties. The need to balance a variety of competing interests and priorities contributes to the complexity of the work.
- The purpose of this position is to oversee solid waste collection. Successful performance contributes to safe, well-maintained, and efficient equipment and timely collection of customer waste.

- Work requires a willingness to work overtime or irregular hours.

## CONTACTS

- Contacts are typically with coworkers, other county employees, contractors, vendors, utility companies, local government officials, bankers, and the general public.
- Contacts are typically to exchange information, resolve problems, and provide services.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, bending, crouching, stooping, or crawling in restricted areas. The employee frequently lifts light and heavy objects, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in an office and outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, gloves, etc.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over office, truck and shop crews.

## MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of a High School Diploma and 5 or more years in a professional construction or public services environment.
- Possession of a current and valid Driver's License (CDL Class B or higher preferred); must be insurable.