

*Limestone  
County Commission*

*Chairman  
Collin Daly*

*Administrator  
Ellen Morell*



*Commissioners:  
Daryl Sammet  
Danny Barksdale  
Jason Black  
LaDon Townsend*

**THE LIMESTONE COUNTY COMMISSION HAS AN OPENING FOR:**

**FACILITIES TECHNICIAN**

**Alabama Career Center  
2535 Sparkman Dr. NW  
Huntsville, AL  
Phone: (256) 851-0537**

**Or**

**Limestone County Commission  
310 W. Washington St.  
Athens, AL  
Phone: 256-233-6400**

**Or**

**Online: <https://limestonecounty-al.gov/doing-business/jobs>**

**MONDAY THROUGH FRIDAY, 8:00 A.M. UNTIL 4:30 P.M.**

**SEE ATTACHED JOB DESCRIPTION FOR TYPICAL DUTIES  
AND RESPONSIBILITIES**

**SALARY \$21.59 PER HOUR**

**APPLICATIONS WILL BE ACCEPTED THROUGH**

**MONDAY, NOVEMBER 14, 2022**

**AN EQUAL OPPORTUNITY EMPLOYER (M/F/V/D)**



## Facilities Tech

Maintenance of Facilities & Grounds

Job Grade: 15

### JOB SUMMARY

Under the supervision of the Superintendent of Facilities & Grounds, the focus of this job is the performance of building maintenance and preventative maintenance. The employee will perform plumbing and electrical repairs. The employee will work independently to accomplish these tasks and will assist in other tasks as needed. The job is considered safety-sensitive, and the employee is subject to pre-employment background check and random drug/alcohol screens. Should there be any accidents or equipment failures, the employee will be responsible for reporting these incidents to the superintendent.

### MAJOR DUTIES

- Performs preventative maintenance of HVAC systems.
- Performs building maintenance to include roof repair and maintaining gutters.
- Performs carpentry, plumbing and electrical repairs.
- Performs primary and touch-up painting as needed.
- Maintains county assigned truck.
- Trains new work crew members when training is required.
- Ensures proper use of safety equipment.
- Picks up and supervises inmates when needed to help with maintenance of grounds and buildings.
- Mows lawns, trim shrubs and weeds.
- Removes/plants trees and shrubs.
- Applies mulch and other product to protect and enhance ground cover.
- Removes snow/ice from sidewalks and steps.
- Picks up trash and empties trash receptacles inside and outside of buildings, sweeps off porches and steps.
- Performs other job-related duties as required or assigned.
- Performs related duties.

### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of electrical, plumbing, heating and cooling systems.
- Knowledge of computer-controlled operations.
- Knowledge of cleaning processes, solutions and equipment.
- Knowledge of safe work principles and standards.

- Math skills to perform basic calculations and measurements.
- Skill of hand tool use and equipment related to custodial and maintenance work.
- Ability to troubleshoot and analyze complex mechanical and computerized systems.
- Ability to make repairs and perform general maintenance activities.
- Ability to work independently.
- Ability to multitask.
- Ability to plan, organize and supervise the activities of others.
- Ability to train workers.
- Skill in interpersonal relations and in dealing with the public.
- Skill in oral and written communication.

#### SUPERVISORY CONTROLS

The Superintendent of Facilities and Grounds assigns work in terms of very general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

#### GUIDELINES

Guidelines include building codes and county and department policies and procedures. These guidelines require judgment, selection and interpretation in application.

#### COMPLEXITY/SCOPE OF WORK

- The work consists of varied specialized and administrative duties. The variety of duties and strict regulations contribute to the complexity of the position.
- The purpose of this position is to perform technical duties in the repair and maintenance of county buildings and county building systems. Success in this position contributes to the provision of a safe and well-maintained environment for county operations.

#### CONTACTS

- Contacts are typically with co-workers, other county personnel, contractors, vendors and members of the general public.
- Contacts are typically to exchange information, negotiate matters, resolve problems and provide services.

#### PHYSICAL DEMANDS/WORK ENVIRONMENT

- The work is typically performed while standing, walking, bending, stooping or crouching. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color and utilizes the sense of smell.

- The work is typically performed in an office, stockroom, warehouse and outdoors, occasionally in cold or inclement weather. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases or irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

#### SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

#### MINIMUM QUALIFICATIONS

- Possess an associate degree in industrial maintenance or equivalent experience.
- Possess a current and valid driver's license and must be insurable.
- Plumbing and electrical experience.
- If required, ability to travel.
- Ability to be on call and ability to work non-standard hours.
- Ability to pass a pre-employment background check and an initial drug/alcohol screen.