

**MINUTES, LIMESTONE COUNTY COMMISSION, JANUARY 3, 2022
COMMISSION MEETING**

The Limestone County Commission met in a regular meeting today at 10:00 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Present: Daryl Sammet, Danny Barksdale, Jason Black, and LaDon Townsend. Absent: None. Collin Daly, Chairman presided.

The meeting began with the Pledge of Allegiance.

MOTION was made by Daryl Sammet and seconded by LaDon Townsend to approve the minutes of December 20, 2021.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; LaDon Townsend, aye; Danny Barksdale, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Danny Barksdale to approve the following claims:

12/17/2021	Check #	0063663 – 0063739	\$	311,713.53
12/23/2021	Check #	0063740 - 0063791	\$	442,825.44
12/30/2021	Check #	0063792 - 0063845	<u>\$</u>	<u>1,628,387.13</u>
		TOTAL	\$	2,382,926.10

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Danny Barksdale, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Danny Barksdale to approve a Resolution to allow the Chairman to execute and submit an application with appropriate assurance to the State of Alabama, Department of Economic and Community Affairs requesting Appalachian Regional Commission Grant funds in the amount of \$1,000,000.00 and \$500,000.00 in Community Development Block Grant funds to construct improvements to Mooresville Road. The Limestone County Commission will commit to a local match of \$200,000.00 in the form of labor and equipment required to construct a portion of the proposed road improvements.

**LIMESTONE COUNTY COMMISSION
RESOLUTION NO. _____**

WHEREAS, the Limestone County Commission, acting by and through its County Commission proposes to apply for 2021 Community Development Block Grant (CDBG) funds and Appalachian Regional Commission (ARC) funds for the purpose of performing eligible community development activities that will benefit low and moderate income residents in Limestone County.

THEREFORE, be it resolved by the Limestone County Commission as follows:

THAT, Collin Daily, Chairman, is hereby authorized to execute and submit an application with appropriate assurances to the State of Alabama, Department of Economic and Community Affairs requesting Appalachian Regional Commission (ARC) grant funds in the amount of \$1,000,000.00 and \$500,000.00 in Community Development Block Grant funds (CDBG) to construct improvements to Mooresville Road.

THAT, the Limestone County Commission hereby commits a local match of \$200,000.00 in the form of labor and equipment required to construct a portion of the proposed road improvements.

READ AND ADOPTED this the 3rd day of **January 2022**.

SIGNED FOR THE LIMESTONE COUNTY COMMISSION:

By: _____
Chairman Collin Daly

Attest:

Ellen Morell, County Administrator

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Danny Barksdale, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to approve a Memorandum of Agreement by and between the City of Madison and the Limestone County Commission for the resurfacing of Bowers and Segers Roads.

**MEMORANDUM OF AGREEMENT
BY AND BETWEEN THE CITY OF MADISON AND
THE LIMESTONE COUNTY COMMISSION FOR THE
RESURFACING OF BOWERS AND SEGERS ROADS**

This Memorandum of Agreement is entered into by and between the City of Madison Alabama, a municipal corporation (“Madison”), and the Limestone County Commission, as the governing body of Limestone County, Alabama (“Limestone County”), and shall be effective as of the date this Agreement is executed by the parties hereto.

WHEREAS, the sections of Bowers Road and Segers Road set forth herein are roads lying within the jurisdiction of both the City of Madison and Limestone County; and,

WHEREAS, the parties have agreed to resurface a section of Bowers Road from Huntsville-Brownsferry Road to Powell Road, a distance of approximately 1.04 miles, which section is referred to hereafter as “Bowers Road”; and,

WHEREAS, the parties have agreed to resurface portions of an approximately three-mile stretch of Segers Road from Old Highway 20 to Powell Road, which section is referred to hereafter as “Segers Road”; and,

WHEREAS, Title **11**, Chapter **102** of the Code of Alabama (**1975**), as amended, expressly provides for counties and incorporated municipalities in the State of Alabama such as the parties hereto to enter into a written contract such as this Agreement for the joint exercise of any power or service that each of them are authorized to execute individually; and,

WHEREAS, the Rebuild Alabama Act (Act 2019-2) provides that municipalities may use gas tax funds for joint road projects with adjoining counties pursuant to any agreement executed under the authority of state law; and

WHEREAS, the parties have a common interest in the resurfacing of these sections of Bowers Road and Segers Road, and hereby desire to enter into this Agreement to participate in the resurfacing of Bowers Road and Segers Road;

NOW, THEREFORE, the Parties, intending to be legally bound hereby, memorialize the terms and conditions of their agreement and declare that the terms and conditions of their agreement are and shall be as follows:

1. Madison shall pay for Limestone County for work performed pursuant to Limestone County's annual paving contract on Bowers and Segers Roads, including all costs related thereto, specifically, but not limited to, patching, milling, binding and leveling, wearing, striping, and incidental work on adjoining shoulders, and in furtherance thereof:
 - a) The parties acknowledge and agree that the total cost of the Bowers Road work is two hundred sixty-five thousand five hundred eight dollars and nine cents (\$265,508.09), and the total cost of the Segers Road work is two hundred ninety two thousand one hundred sixty five dollars and seventy seven cents (\$292,165.77).
 - b) Limestone County shall invoice Madison for its portion of the project costs monthly, and Madison shall pay invoices within thirty (30) days of receipt.
2. Each party hereto grants unto the other full use and access of their respective rights- of-way for the performance of the resurfacing work and obligations herein.
3. Upon completion of the resurfacing work herein contemplated the parties shall remain responsible for the maintenance of those portions of Bowers Road and Segers Road within then- respective jurisdictions, subject to any separate or subsequent agreement between them regarding same.
4. The parties hereto agree and acknowledge that this Agreement may be executed in counterparts with all executed signature pages, collectively, being one binding and enforceable agreement.
5. Each party hereby warrants and represents unto the other by the execution of this Agreement that the representative of each entity hereby executing this Agreement has done so with full authority to bind each entity hereto.
6. This Agreement shall expire upon completion of and payment for the paving work or one year from the effective date, whichever occurs later. If either party desires to terminate the agreement, it shall give a thirty (30) day notice to the other party and shall pay all invoices for work performed prior to the termination date.

**CITY OF MADISON, ALABAMA,
A Municipal Corporation**

LIMESTONE COUNTY, ALABAMA

Paul Finley, Mayor

_____, Chairman

Date: _____

Date: _____

ATTEST:

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer

_____, County Administrator

Date: _____

Date: _____

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Daryl Sammet to award the following bid proposal to the lowest responsible bidder meeting specifications as follows:

Proposal No.	Item	Awarded to	Amount
2768	Food Bag Program (Council on Aging)	Hometown Grocery – Jefferson St. No bids received. Negotiated prices. Item list provided.	\$2,371.20 total overall

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Daryl Sammet, aye; Danny Barksdale, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by LaDon Townsend to approve to hire Emrey McGill as Corrections Officer, pending drug screening.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Jason Black to approve to hire Christian Pack as Corrections Officer, pending drug screening.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Jason Black, aye; Danny Barksdale, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Jason Black to approve to promote Justin Flanagan to Chief Deputy, effective January 1, 2022.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Jason Black, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet send and seconded by Danny Barksdale to approve to promote Hope Wood to Tag and Title Supervisor, in the License Commission Office.

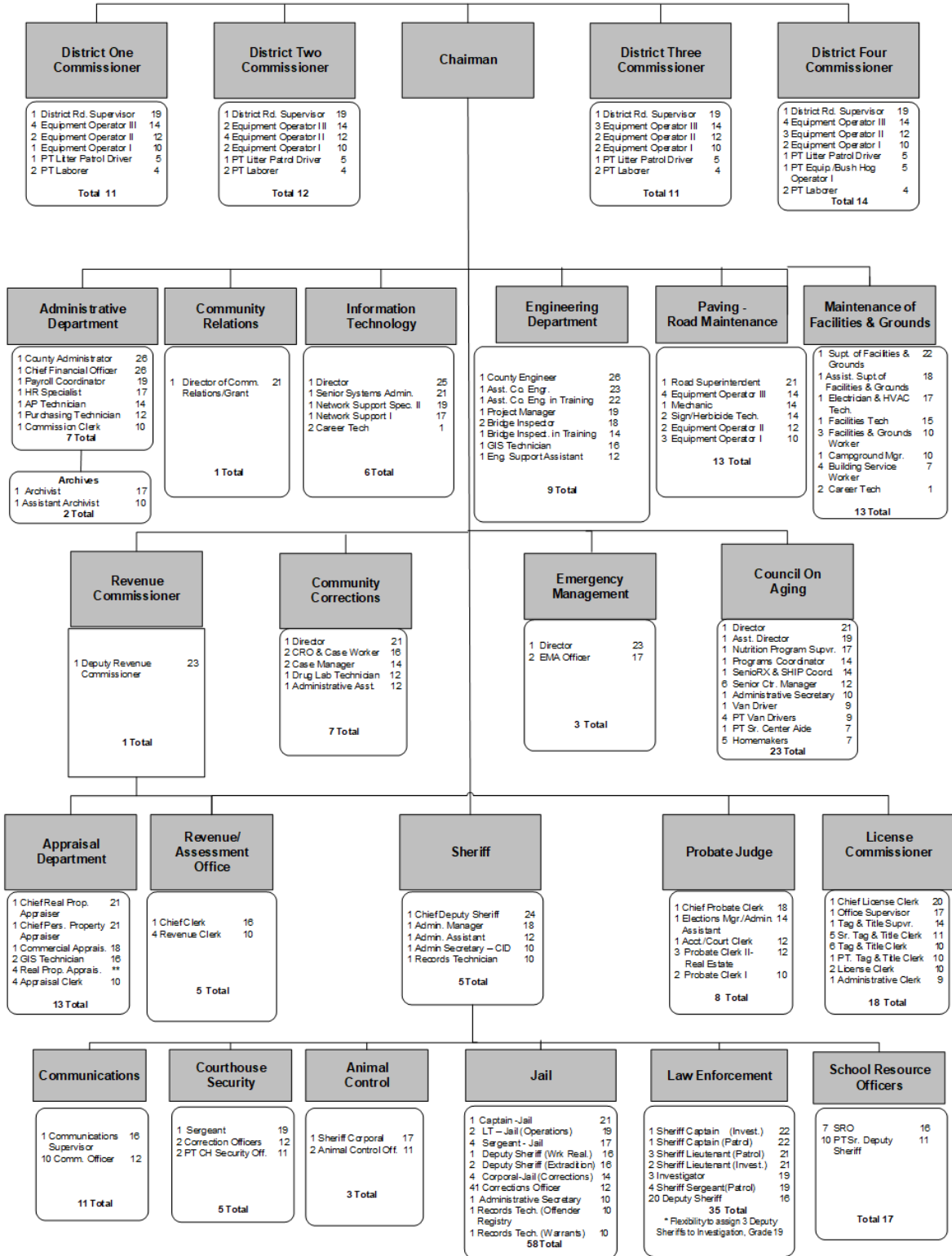
The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Jason Black, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend send and seconded by Daryl Sammet to approve to promote Johnna Ehendt to Office Supervisor, in the License Commission Office.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Daryl Sammet, aye; Danny Barksdale, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black send and seconded by LaDon Townsend to amend the Staffing Plan to add a “Facilities Tech” under “Maintenance of Facilities & Grounds” and approve “Facilities Tech” job description.

**LIMESTONE COUNTY COMMISSION
STAFFING PLAN
January 3, 2022**



**Real Property Appraiser
Trainee: 14; 18 months experience: 17; State Certified: 18

LIMESTONE COUNTY



Job Title: **Facilities Tech**
Department: **Maintenance of Facilities & Grounds**
Grade: **15**

JOB SUMMARY

Under the supervision of the Superintendent of Facilities & Grounds, the focus of this job is the performance of building maintenance and preventative maintenance. The employee will perform plumbing and electrical repairs. The employee will work independently to accomplish these tasks and will assist in other tasks as needed. The job is considered safety-sensitive, and the employee is subject to pre-employment background check and random drug/alcohol screens. Should there be any accidents or equipment failures, the employee will be responsible for reporting these incidents to the superintendent.

MAJOR DUTIES

- Performs preventative maintenance of HVAC systems.
- Performs building maintenance to include roof repair and maintaining gutters.
- Performs carpentry, plumbing and electrical repairs.
- Performs primary and touch-up painting as needed.
- Maintains county assigned truck.
- Trains new work crew members when training is required.
- Ensures proper use of safety equipment.
- Picks up and supervises inmates when needed to help with maintenance of grounds and buildings.
- Mows lawns, trim shrubs and weeds.
- Removes/plants trees and shrubs.
- Applies mulch and other product to protect and enhance ground cover.
- Removes snow/ice from sidewalks and steps.
- Picks up trash and empties trash receptacles inside and outside of buildings, sweeps off porches and steps.
- Performs other job-related duties as required or assigned.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of electrical, plumbing, heating and cooling systems.
- Knowledge of computer-controlled operations.
- Knowledge of cleaning processes, solutions and equipment.
- Knowledge of safe work principles and standards.
- Math skills to perform basic calculations and measurements.

- Skill of hand tool use and equipment related to custodial and maintenance work.
- Ability to troubleshoot and analyze complex mechanical and computerized systems.
- Ability to make repairs and perform general maintenance activities.
- Ability to work independently.
- Ability to multitask.
- Ability to plan, organize and supervise the activities of others.
- Ability to train workers.
- Skill in interpersonal relations and in dealing with the public.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Superintendent of Facilities and Grounds assigns work in terms of very general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

GUIDELINES

Guidelines include building codes and county and department policies and procedures. These guidelines require judgment, selection and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied specialized and administrative duties. The variety of duties and strict regulations contribute to the complexity of the position.
- The purpose of this position is to perform technical duties in the repair and maintenance of county buildings and county building systems. Success in this position contributes to the provision of a safe and well-maintained environment for county operations.

CONTACTS

- Contacts are typically with co-workers, other county personnel, contractors, vendors and members of the general public.
- Contacts are typically to exchange information, negotiate matters, resolve problems and provide services.

PHYSICAL DEMANDS/WORK ENVIRONMENT

- The work is typically performed while standing, walking, bending, stooping or crouching. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color and utilizes the sense of smell.

- The work is typically performed in an office, stockroom, warehouse and outdoors, occasionally in cold or inclement weather. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases or irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Possess an associate degree in industrial maintenance or equivalent experience.
- Possess a current and valid driver's license and must be insurable.
- Plumbing and electrical experience.
- If required, ability to travel.
- Ability to be on call and ability to work non-standard hours.
- Ability to pass a pre-employment background check and an initial drug/alcohol screen.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; LaDon Townsend, aye; Daryl Sammet, aye; and Danny Barksdale, aye. Motion carries unanimously.

MOTION was made by Danny Barksdale send and seconded by Jason Black to approve the following subdivisions:

Name	S/D Type	Approval Type	Lots	District	Location
Limestone Ranches Subdivision – replat Lots 126 & 127	Minor	Preliminary & Final	4	1	South side of Batrumville Rd approx. ¼ mile east of East Limestone Rd.
McMunn Estates	Minor	Preliminary & Final	3	4	On McMunn Lane approx. 200' southeast of AL Hwy 251 intersection
Kyle Subdivision	Minor	Preliminary & Final	4	2	Southeast corner of Wells Rd & Tide Lane intersection

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Danny Barksdale, aye; Jason Black, aye; Daryl Sammet, aye; and LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet send and seconded by Danny Barksdale to remove the following from inventory:

Department	Item	Inventory #
EMA	Raytheon Card	4953
EMA	Rack Mount	4954

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Danny Barksdale, aye; Jason Black, aye; LaDon Townsend, aye. Motion carries unanimously.

MOTION was made by LaDon Townsend and seconded by Daryl Sammet to fund the Athens-Limestone Hospital a monthly appropriation in the amount of \$14,625.00 for ongoing operation costs and repairs for the Athens-Limestone Hospital Wellness Center’s pool. This appropriation will be distributed no longer than December 31, 2022, and should the pool become inoperable despite the given appropriation, then the appropriation will be stopped immediately.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. LaDon Townsend, aye; Daryl Sammet, aye; Danny Barksdale, nay; and Jason Black, aye. Motion carries 3 to 1.

Commissioner Sammet discussed the train derailment that occurred and complimented EMA Director Eddie Gilbert, the Sheriff’s department, the fire department and the rail company for all of their efforts in assisting with that accident.

Commissioner Barksdale stated, “As to the Wellness Center, hopefully we will have good luck with that and come up with a self-sustaining solution. I am all for a wellness center. I just want it to support itself.”

Commissioner LaDon Townsend gave an update on Chapman Hollow Road and reminded everyone that the end from Easter Ferry will be accessible but the end on Hwy 99 will be closed. Commissioner Townsend also thanked all the people that attended regarding the pool.

Chairman Daly thanked everyone that came out to support the pool issue. The Chairman also thanked all the volunteers and the volunteer fire departments and stated, “People all in the community that get out and help is what makes this community great and that is why I love this county.” Chairman Daly also expressed his appreciation to Terry Acuff, Michelle Williamson and Jason Black for their hard work in getting grant money for the Mooresville Road project, and the Chapman Hollow Road project would not have happened without Terry Acuff. He further commented that Michelle Williamson is always working hard to find grant monies for different programs.

Adjourned at 10:16 a.m. until 9:00 a.m. on Tuesday, January 18, 2022, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.