

MINUTES, LIMESTONE COUNTY COMMISSION, JULY 1, 2019

The Limestone County Commission met in a regular meeting today, at 10:00 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Present: Daryl Sammet, Jason Black, and Ben Harrison. Absent: Steve Turner. Collin Daly, Chairman presided.

Gregory Preston, 16723 Newby Chapel Road; Jeremy Burns, 16513 Newby Chapel Road; Daniel Golden, 16701 Newby Chapel Road; and Judith Shaver, 16545 Newby Chapel Road, addressed the commission regarding an agenda item to subdivide a parcel of property near the corner of Nick Davis Road and Newby Chapel Road. They believe the developer wants to build duplexes and are concerned that would bring their property values down. The residents said covenants were signed between the landowners that only single-family homes could be built on those lots and claimed the developer’s plan to build duplexes violated those covenants. County Engineer Marc Massey stated as far as covenants go, those are civil matters. The county does not enforce covenants and restrictions, the county is not a party to that agreement. He explained that his office could only review subdivision regulations as it pertains to lot size, drainage and road frontage and the proposed subdivision met those requirements. The residents recognize it’s a civil matter; however, requested the commission to consider tabling.

Randy Moore, 26651 Scoggins Road, addressed the commission with concerns regarding the proposed Hughes Estates Subdivision. He stated that two of the utility poles had been placed on his property and requested they be moved to the right-of-way. County Engineer Marc Massey said he would speak to Athens Electric about the two poles in question.

The meeting began with the Pledge of Allegiance.

MOTION was made by Daryl Sammet and seconded by Jason Black to approve the minutes of June 17 & 25, 2019.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Jason Black, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to approve the following claims

6/14/19	Check # 53560 – 53625	\$ 421,004.96
6/21/19	Check # 53626 – 53691	\$ 813,752.08
6/25/19	Check # 53692	\$ 477.00
6/28/19	Check # 53693 – 53788	<u>\$1,469,827.91</u>
	TOTAL	\$2,705,061.95

with detailed claims of the above being on file for review upon request to the County Administrator.

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; and Daryl Sammet, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Daryl Sammet to authorize the Chairman to execute the following agreement with Brad Hobbs House Moving for relocation of residential structure and out buildings located at 1409 North Jefferson Street, Athens.

AGREEMENT

Relocation of Residential Structure and Out Buildings

This Agreement is between the Limestone County Commission as the governing body of Limestone County, Alabama, hereinafter referred to as Commission, and Brad Hobbs House Moving, herein after referred to as Mover.

Mover will relocate a 26x42 foot residential structure and all the out buildings currently located at 1409 North Jefferson Street, Athens, located in Limestone County, Alabama.

Mover will furnish State of Alabama and Limestone County relocation permits and police escorts, labor, and material needed to remove the structures.

Mover will haul away from the structure location any wood, shingles, or debris from the residential structure and out building. The Mover will be responsible for the cleaning of the site once the structures are removed.

Mover agrees the value of the residential structure and out buildings are equal to or less than the value of Mover’s services. For the complete removal of the residential structure and out buildings Mover agrees to accept and receive as payment keeping the residential structure and out buildings being removed, and Mover accepts the residential structure and out buildings as payment in their present condition, “AS IS”, with no representations or warranties.

Mover will hold and assume all liability of the removal project until the removal and cleanup are complete.

Mover will have removal completed within 30-days after the Commission has approved.

Brad Hobbs House Moving

Date: _____

Brad Hobbs
22224 Alabama Hwy 251
Athens, AL 35613

Limestone County Commission

Date: _____

Collin Daly, Chairman
310 W. Washington Street
Athens, AL 35611

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Daryl Sammet, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to authorize the Chairman to execute the following contract between TARCOG and Limestone County Commission for the purpose of implementing the SHIP Program, in the amount of \$5,000.00.

TOP OF ALABAMA REGIONAL COUNCIL OF GOVERNMENTS AREA AGENCY ON AGING

This contract effective this 1st day of April, 2019, by and between the Top of Alabama Regional Council of Governments, Area Agency on Aging, hereinafter, referred to as "TARCOG," and the Limestone County Commission, hereinafter referred to as "Contractor."

PURPOSE: The purpose of this contract is to maintain the existing insurance and benefit counseling program known as the State Health Insurance Program, hereinafter referred to as "SHIP." The Contractor will be part of TARCOG's effort to strengthen its capability to provide all Medicare eligible individuals information, counseling and assistance on health insurance matters. The funds will be utilized to provide information and assistance, individual counseling, presentations and outreach events in order to assist seniors and disabled individuals with health related situations, as well as providing assistance with Low Income Subsidy (LIS) and Medicare Savings Programs (MSP) applications.

TERM OF AGREEMENT: The contract period begins April 1, 2019 and shall terminate not later than March 31, 2020 or any time prior if funds for this contract are no longer available or other conditions or circumstances should cause this contract to be altered, modified, extended or terminated. This agreement is conditional upon the availability of funds. Should funds become unavailable during the term of the contract, the contract shall terminate upon notice by TARCOG.

THE CONTRACTOR AGREES TO THE FOLLOWING:

- A. Will meet county requirements from TARCOG for FY2020 performance measures.
(See Appendix A)
- B. Will select an appropriate staff person to act as the County SHIP Coordinator, who will also participate in TARCOG training and outreach events.
- C. All SHIP staff and volunteers applying for any position of trust with SHIP shall be subjected to an identity background check and a national-level criminal background check.

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The identity background checks may vary according to volunteer role and shall include verification of:

1. identity
2. volunteer history and experience
3. employment history and experience
4. education
5. social security number

The cost of the national criminal record check shall be borne by the Grantee and may be paid for with MIPPA or SHIP funds.

The following criminal activities will permanently disqualify a potential volunteer from the SHIP program. Applicants must not have convictions or pending charges for:

- Any crime of violence
- Any felony convictions as well as any pending felony arrests.

The following are criminal convictions that would prevent an individual from being employed for the time period as specified below:

- Reckless endangerment in the past 5 years
- Stalking in the second degree in the past 5 years
- Criminal trespass in the first degree in the past 5 years
- Violating a protective order in the past 3 years

The background and criminal record checks shall be completed prior to the volunteer working in any capacity with the SHIP program. Should a volunteer leave service in the SHIP program and return as a volunteer, another criminal record check shall be done on the individual regardless of the amount of time lapsed in working as a volunteer for the program.

Prospective volunteers whose responsibilities require operation of a motor vehicle shall be subjected to a driver's record check. Driving offenses may disqualify applicants for roles involving driving. The nature and number of the offense(s) and when it (they) occurred will be considered in the screening decision.

- D. Will provide persons who are on Medicare or Medicaid with SHIP related services. Will seek to identify persons in the county who might be eligible for extra help with their Medicare premium, and assist these persons with the application process for these benefits.
- E. Will work with the Senior Medicare Patrol to establish new Resource Centers and maintain existing Resource Centers.

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- F. Will keep and submit accurate service and financial records for program activities and all clients served as required by TARCOG and the Alabama Department of Senior Services (ADSS). Will invoice TARCOG quarterly by the eighth day of the month prior to the end of each quarter.
- G. Will adopt and use the program name "SHIP." All SHIP material will include the SHIP logo, as well as "This publication has been created or produced by the AL SHIP with financial assistance, in whole or in part, through a grant from the Centers for Medicare and Medicaid Services, the Federal Medicare Agency."
- H. Will work with TARCOG staff to develop a volunteer component of the Contractor's SHIP Program. (See above Item C for details regarding required criminal background check for volunteers)
- I. Will recognize the County Council of Aging as an advisory council for the Program and will seek its recommendation on major issues involving the welfare of the elderly and delivery of services.
- J. Will adhere to HIPAA standards that will protect health information and ensure client confidentiality.
- K. Will adhere to all guidelines, ADSS Policy and Procedure Manual, and all successive updates.

TARCOG AGREES TO THE FOLLOWING:

- A. Will provide \$5,000 to the Contractor to be used for staff time and other support in order to facilitate the SHIP Program. If the amount of funds received by TARCOG from the Alabama Department of Senior Services is different than this amount, then TARCOG may unilaterally amend the amount of the contract to align with the ADSS grant award.
- B. Will provide forms for service records, reporting materials, SHIP resources and Medicare resources.
- C. Will coordinate the SHIP program in conjunction with Senior Medicare Patrol.

TERMINATION: Either party to this contract may terminate this contract upon provision of thirty (30) days prior written notice.


Top of Alabama Regional
Council of Governments

Limestone County Commission

BY:

BY:

Mary Caudle, President
TARCOG Board of Directors



Collin Daly, Chairman

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WITNESS:

WITNESS:

Nancy Robertson
Executive Director, TARCOG

APPENDIX A to Contract (20-SHIP-Lim-3)

SHIP PERFORMANCE MEASURES FOR 2019-2020 and DEFINITIONS

Performance Measures

Client Contacts	1,460
Public Media Outreach Contacts	2,433
Under 65 Contacts	102
Total Hard-to-Reach	245
Enrollment Contacts	1,192

Definitions

- PM1: Client Contacts** Percentage of total client contacts (in-person, home, telephone [all durations], and contacts by email, postal, or fax) per Medicare beneficiaries in the State.
- PM2: Outreach Contacts** Percentage of persons reached through presentations, booths/exhibits at health/senior fairs, and enrollment events per Medicare beneficiaries in the State.
- PM3: Medicare Beneficiaries under 65** Percentage of contacts with Medicare beneficiaries under the age of 65 per Medicare beneficiaries under 65 in the State.
- PM4: Hard-to-Reach Contacts (NEW)** Percentage of low-income, rural, and non-native English contacts per total "hard -to-reach" Medicare beneficiaries in the State.
- PM5: Enrollment Contacts** Percentage of unduplicated enrollment contacts (i.e., contacts with one or more qualifying enrollment topics) discussed per Medicare beneficiaries in the State.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; and Daryl Sammet, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to approve the following Limestone County Community Corrections Program 2019-2020 Community Corrections Plan.

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**2019-2020 Community Correction Plan
Limestone County Community Corrections Program**

410 South Jefferson Street
Athens, Alabama 35611
Phone: 256-216-3437 Fax: 256-230-2752

HOURS OF OPERATION – Will maintain regular office hours of 7:00 a.m. to 5:30 p.m. CST., Monday through Friday. The office is closed from 12:00 a.m. until 1:00 p.m. Additionally, the office is open to accommodate Intensive Out-Patient Treatment Sessions and after hours' drug testing.

Website: www.limestonecounty-al.gov/departments/community-corrections/

Type of program: County

Staff

Tony Graviet

Director

tony.graviet@limestonecounty-al.gov

Phone: (256) 216-3437

Fax: (256) 230-2752

Mike Hardaway

Case Manager

(256) 233-6348

Mike.Hardaway@limestonecounty-al.gov

Kayla Holt

Case Manager/Court Referral Officer

Specialist/Drug Court Case Manager

(256) 216-3918

Kayla.Holt@limestonecounty-al.gov

Mandy Morgan

Case Manager/Court Referral Officer

(256) 216-3429

Mandy.Morgan@limestonecounty-al.gov

Zac Mucci

Drug Lab Technician

256-216-1423

Zac.Mucci@limestonecounty-al.gov

Myra Peck

Administrative Assistant/Intake Officer

(256) 216-3437

Myra.Peck@limestonecounty-al.gov

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STATEMENT OF NEED

Over the last decade, Alabama's adult prison population soared from 17,825 inmates to 28,228 inmates an increase of nearly 59 percent, or 10,513 inmates (ADOC, Monthly Statistical Reports 3/31/03.) During the same time period, the general fund appropriation for Alabama's Department of Corrections increased from \$140.9 million to \$230.3 million – an increase of \$89.6 million, or 63.4 percent. (Includes \$29.55 million in supplemental appropriations passed during the 2003 Regular Session of the Alabama Legislature.) This reflects an average \$8.9 million increase annually to operate the state's prison system. Jail/prison overcrowding is one of the most serious and pressing problems confronted by state and local governments. According to the Department of Justice (Bureau of Justice Statistics 4/24/05), in 2004 our nation's prison and jail population grew by 932 inmates per week. Two-thirds of these were in federal and state prisons, and the other third in local jails. This report also cited that jails were operating at 94% capacity.

State and local governments are most often unable to make the necessary fiscal appropriations to address this problem thru construction, expansion and staffing. Because of the lack of funding, policymakers have turned to "community corrections" approaches such as work release and reintegration programs. All of these approaches are aimed at reducing jail/prison overcrowding. In many states, these programs are administered within the framework of their Departments of Correction, however, to any significant degree, Alabama does not. The same restraints that limit/prevent the Alabama Department of Corrections from building, expanding and staffing to help overcrowding also limit its ability to develop, implement and expand community corrections programs. Because of this, the "Community Punishment and Corrections Act" has given the Alabama Department of Corrections the authority to contract with local agencies to provide for the community corrections placement of state inmates.

In addition to the rapid expansion within the state's prison system, counties too have experienced growth and overcrowding within local jails at a cost of millions to the taxpayers. Without the significant expansion of community based punishment and corrections programs, both the state and counties will continue to have to face the heavy financial burden of constantly expanding prison and jail capacity.

Between June 1, 2003 and May 31, 2004, there were 199 admissions originating from Limestone County. Of these, 171 (86%) were for offenses eligible for placement in community corrections under the Community Corrections and Punishment Act of 2003. In other words, most of the inmates sentenced from Limestone County may have been suitable candidates for supervision with the local community had appropriate punishment options been available. Limestone County has developed a plan for a community corrections program designed to target many of these prison-bound offenders. Hopefully, by expanding punishment resources within the local area, Limestone County can begin to reduce its reliance on more expensive incarcerated resources.

Limestone County has established a county probation system as part of its proposed community corrections program. This program is designed to:

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1. Provide meaningful supervision to misdemeanants, and certain felony offenders, who receive probation;
2. Increase offender accountability by assisting the Circuit and District Court in collecting court ordered fines, fees, child support and restitution payments.

It is believed that placing county probation under community corrections will help insure efficient service delivery and transfer of information relative to offenders under supervision within the court system. For instance, defendants often have cases pending in both the circuit and district courts. By creating a “unified” system of community corrections, a client specific plan can be tailored to meet the specific supervision and rehabilitation needs of a particular individual that allows him or her to report to a single entity. This will help avoid duplication of services and supervision fees and allow the court to receive feedback on a defendant’s progress from a single supervising entity. Additionally, this organizational structure would reduce the number of entities submitting court ordered payments to the clerk’s office, which should streamline their bookkeeping and data entry processes.

Limestone County Community Corrections Program incorporates a reintegration program providing transitional supervision for inmates nearing their scheduled release date and a true prison diversion program which identifies and diverts prison-bound inmates for placement into a community based program. Having established a working relationship with the Alabama Department of Corrections, the Limestone County Community Corrections Program has a greater number of inmates under local community supervision.

Local need is best evidenced by the support of the Limestone County Commission, the Sheriff of Limestone County, the Circuit Court Judges, District Court Judges, and the District Attorney. The affirmation of the key stakeholders and policymakers in the local criminal justice system acknowledge the need to structure programs facilitating the provision of community corrections services to the Alabama Department of Corrections.

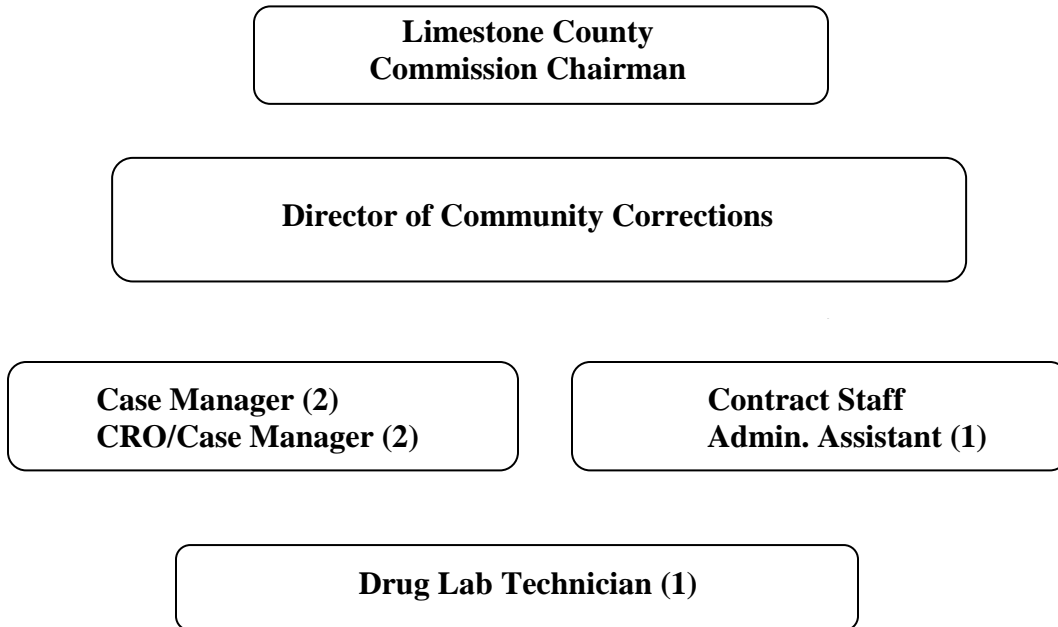
Mission Statement and Scope of Services

The Limestone County Community Corrections Plan is a collaborative concept between the Alabama Department of Corrections and **The Limestone County Community Corrections Program**. The purpose of the proposed program is to keep violent offenders incarcerated longer by placing nonviolent, low-level offenders in the Community Corrections Program diverting them from the penitentiary.

Specifically, the program is aimed at redirecting the lives of those likely to maintain a productive and law-abiding life as a result of accountability, guidance and direction to services they need. This will be accomplished through strict offender accountability, intense supervision and referral to special services. The objective of stressing offender accountability while helping them turn their lives around will be realized through conditional pleas of guilt, assignment to a community corrections officer for referral and follow-up of special conditions of the program plan. Participation and successful completion in this program will offer offenders the opportunity, incentive and the means to correct behaviors and to appreciate consequences. Diversion of non-violent offenders from the penitentiary will allow the violent offenders to remain incarcerated longer.

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**Organizational Chart
Limestone County Community Corrections**



PROGRAM GOALS

The primary goal of The Limestone County Community Corrections Program (LCCCP) is to provide the Courts in the 39th Judicial Circuit with effective alternatives to incarceration designed to reduce the cost of punishment while maintaining the integrity of the Criminal Justice System.

Secondly, the LCCCP is designed to reduce the overall number of individuals housed in our county jails and state prisons.

Thirdly, the LCCCP seeks to reduce the number of repeat offenders entering the criminal justice system by providing substance abuse treatment and educational opportunities.

Fourthly, the LCCCP seeks to make offenders accountable to the local community by stressing victim restitution and community service being offered to local governments and community agencies representing the community.

Fifthly, the LCCCP seeks to provide a safe, cost-efficient, community punishment and correctional program which provides punishments through the development of a range of sanctions and community services available for the judge at sentencing

Finally, the LCCCP will help change the future of many men and women who might otherwise have a difficult time coping with current problems or reentry into their families and

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communities following a jail or prison sentence. By offering the proper programs and providing the necessary skills needed for success, these individuals will reenter our communities more equipped to make sound decisions and become self-sufficient.

To assist The 39th Judicial Circuit in achieving these goals, LCCCP's implementation plan is designed to:

- ◆ Assist offenders in becoming contributing members of society;
- ◆ Enforce offender compliance with orders of the Court;
- ◆ Reduce the operational costs of the county jails;
- ◆ Reduce the number of prison admissions from The 39th Judicial Circuit;
- ◆ Increase court fine and restitution collection; and
- ◆ Assist the court in enhancing community safety by providing additional offender supervision

OBJECTIVES

The Community Corrections objectives are to:

- 1) lessen the amount of interrelated drug and criminal activity in the county;
- 2) combat the substance abuse problem that individuals often face that lead to criminal activity;
- 3) offer treatment to individuals to assist them in becoming drug free;
- 4) to reduce the overall crime rate in the county or circuit;
- 5) to help individuals learn to live independently of drugs and self-sufficiently;
- 6) to hold offenders responsible for their actions and accountable to their victims/community; and
- 7) to reintegrate individuals into mainstream society.

These objectives will be met through the offering of court-supervised treatment for those individuals whose behavior stem from substance abuse.

Organizational Documentation

The community corrections program is administered by **The Limestone County Commission**, LCCCP is a department of the Limestone County Commission and the local oversight of the program is provided by the Limestone Commission. The Limestone Commission is comprised of the following individuals:

- . Chairman of the Limestone Commission: Collin Daly
- . County Commissioner for District 1: Daryl Sammet
- . County Commissioner for District 2: Steve Turner
- . County Commissioner for District 3: Jason Black
- . County Commissioner for District 4: Ben Harrison

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Felony Diversion Program

Maximum Number of Felony Cases – The maximum number of active felony cases assigned to Community Corrections shall not exceed 250.

Expected monthly average diversion population- The monthly average diversion population is expected to be around 180.

Policy regarding acceptance of offenders from other counties- The offender may transfer to another CCP if a presiding judge in the other county and then sentencing judge agree to the assignment. This arrangement is contingent on the receiving county's CCP plan accepting inmates originally sentenced in another county.

Maintenance of Offender Records - Each contact with the offender or anyone associated with his/her case is carefully documented on the offender's case history. These files are secured at the office location and are available to the Court at any time. Community Corrections maintains full compliance with federal and state confidentiality laws.

Reporting of Violations – Community Corrections realizes the enormous liability involved in dealing with offenders who violate orders of the court. As soon as Community Corrections Officer is made aware of the committal of a violent misdemeanor or any felony offense, a warrant is immediately secured for the defendant's arrest.

Schedule of all offender fees - LCCCP will collect \$40.00 per month from each offender for basic supervision services for the courts, and clients ordered to submit to random drug screens will be required to pay \$25.00 per test for the cost of the tests. (Additional fees may apply to classes, intensive supervision services, and programs requiring specialized equipment.)

Existing component program fees are set by statute and by provisions of service provider contract. The following is the program fee structure:

- Probationary Supervision, (monthly) \$40.00
- Drug Testing Fee (per test) \$25.00

Victim Notification-

Upon identification of offenders to be placed on LCCCP, the District Attorney's office contacts victims if applicable.

Education and training for staff- All staff members attend the Annual In-service CRO & Community Corrections Conference during the fall. Drug Court staff attends the drug court training in February.

Offender Case Management

- a. Describe Offender ORAS Risk and Needs Assessment Process

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- i. Initial and periodic risk/needs assessment using ORAS
The initial ORAS assessment is generally administered within the first five (5) working days of the participant's intake. The assessment is completed by a certified ORAS assessor and re-assessed every six (6) months or following a major event that involves the participant.
 - ii. Development of offender case plan:
 - The Program Director and the participant will work together to develop an offender case plan to address the risk and needs identified in the ORAS assessment.
 - Tier I ORAS domains scored moderate or higher will be addressed first using a cognitive behavior intervention.
 - Offenders with an ORAS score of moderate or high will receive more supervision services.
 - Supervision will be based on the CCP Supervision Matrix.
 - iii. Implement and updating of offender case plan-- the case plan that is constructed is ever evolving and changing. Subsequently, the plan may change as progress is made and areas of need shift. Offenders will sign and receive a copy of the original case plan and also a copy of any changes to the plan.
- b. Descriptions of available offender services, treatment and programming indicate which designates programs are evidence based.
- i. Treatment--mental health/substance treatment referrals are normally made through Family Life Center, unless otherwise court ordered:
 - o Outpatient Treatment-- varying approved state certified outpatient programs, NA/AA, Department of Veterans Affairs, Alabama Teen Challenge and other faith-based programs.
 - o Inpatient Treatment--varying approved state certified inpatient programs.
 - ii. Assistance in restoring of personal credentials--based on the offender's need of assistance, information is provided which includes resources, addresses, phone numbers, and written documentation from CCP staff for the purpose of restoring credentials (birth certificates, social security card, driver license, or State Identification Card).

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- iii. Programming (Special Education, GED, job skills, trade school, etc.)-partnering with local community colleges (Calhoun Community College and Athens State University)
 - iv. Community Service to provide an opportunity for the offender to make restitution to the community in lieu of fines. This is ordered by the sentencing judge and is generally based on the offender's ability for gainful employment.
 - v. Job Search and Placement--partner with local employers and Alabama Department of Labor employment services to assist in securing jobs for offenders.
 - vi. Housing--assist participant in finding housing.
- c. Describe supervision planning based on ORAS Risk/Needs
- i. Offender--case management provides structure between the criminal justice system and the offender. Program Directors utilize the ORAS as a guide in supervising their assigned offenders. One of our goals in supervising participants is to be consistent and apply a graduated scale of sanctions as well as incentives.
 - ii. Describe day-to-day offender monitoring (office and residential)
 - Office Reporting--initially all participants report on a weekly or monthly basis based on the risk assessment. Once a relationship between the Program Director and the offender has been established, the reporting schedule can be adjusted based upon the Community Corrections Offender Contact/Supervision Matrix (see attached).
 - Residential Visits — Home visits are done quarterly for high to very high risk offenders. An initial home visit is done within five (5) working days of the offender's intake into the CCP. For all participants, home visits may be authorized on an as-needed basis.
 - iii. Describe the process for unaccounted offenders (tardy, escape and recapture)
 - Tardy--late or failure to report for the scheduled office meeting. Escape—a delinquency/violation report will be provided to the court requesting a writ of arrest after all attempts at contacting the

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offender have failed. An escape report is filed with ADOC to change the offender's status and the local District Attorney will be notified.

- Recapture—the court will be notified, and a recapture report will be filed with the ADOC to update the offender's status.

iv. Describe drug testing schedule:

- A drug test is given upon each reporting to CCP and any time deemed necessary by supervising officer.

v. Describe the application of sanctions 15-18-181

(Graduated schedule or ad hoc)--compliance with the CCP, case plan, treatment requirements, etc. is rewarded with incentives such as reduction in drug testing and/or reduction in reporting. Non-compliance is usually addressed through graduated sanctions including: more scheduled drug testing, reporting more frequently, punitive community service, jail sanctions and even request to remand the offender.

9. Residential with/without Work Release: Not applicable 15-18-175/178/180

Uniform Accounting System

Computerized Accounting Records - Each offender will be entered into a database that contains fields for the offender's personal information as well as court data (docket number, offense, fine amount ordered and other case information). A monthly report will be generated. The report will include the Offender's name, Docket Number, Amount Ordered, Amount Collected and Balance Due. A check for the total amount of fines collected for that month will be submitted along with the report. Any discrepancies or errors will be immediately reconciled and the corrections will be made. The on-line MIDAS (Model Integrated Defendant Access System) is presently operational and utilized. Whatever account system used will comply with generally accepted accounting principles as required by the State Chief Examiner of Public Accounts and will be subject to audit as appropriate and as required by said Chief Examiner.

Deposit of Collected Funds – LCCCP will make daily deposit into a “LCCCP” account and “CRO” account controlled by LCCCP or into an account controlled by the County. A deposit record shall be maintained and will be submitted however best serves the County.

Availability and Auditing of Financial Records - Due to the sophistication of LCCCP's accounting program, each offender's financial collection history is immediately available to the court. The court may choose to directly access our database via the internet, or LCCCP staff will provide any information that the Court may request. LCCCP maintains an open door policy to County Officials and the Alabama

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Department of Corrections. LCCCP will comply with auditing procedures as requested by the Court and the Alabama Department of Corrections. LCCCP agrees to compile and submit statistical reports as requested by the Court and the Alabama Department of Corrections.

Bond Coverage- LCCCP has a bond coverage with Western Surety Company.

Program Funding Sources

Alabama Department of Corrections

The LCCCP is eligible to receive reimbursement from DOC for clients who score at least 10 points on the department's diversion checklist or who are approved by DOC as institutional diversions. Generally, community corrections programs approved by DOC bill DOC monthly for felony diversions on a monthly basis. Community corrections providers bill DOC as follows: \$10 per day per client a total term not to exceed two years

Offender Fees

LCCCP will collect \$40.00 per month from each offender for basic supervision services for the courts, and clients ordered to submit to random drug screens will be required to pay \$25.00 per test for the cost of the tests. (Additional fees may apply to classes, intensive supervision services, and programs requiring specialized equipment.)

Limestone County Department of Human Resources

Drug tests, \$25.00 for each test.

Limestone County Commission

The LCCCP received a budget of \$466,951.20 from the Limestone County Commission for Fiscal Year 2015-2016 (Oct. 1 – Sept. 30). LCCCP has requested \$516,252.00 for Fiscal Year 2016-2017 from the Limestone County Commission. We expect to receive approval in the near future.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Ben Harrison to award the following bid proposal to the lowest responsible bidder meeting specifications as follows:

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Proposal No.	Item	Awarded to	Amount
2690	Gasoline & Diesel July 6 – Oct. 5, 2019 (County Commission)	W. H. Thomas Oil Com.	30¢ Margin over rack

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Ben Harrison, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to suspend the Rules of Order to add personnel matters to the agenda.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to promote Tavaris Hines from Corrections Officer to Extradition Officer.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Jason Black to hire Connie Powers as Corrections Officer, pending drug screening.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; and Daryl Sammet, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to promote Lori Mooneyham to Nutrition Center Manager for the Council on Aging.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to table the motion to approve the following subdivision:

Name	S/D Type	Approval Type	Lots	District	Location
Newby Chapel Estates Addition #2	Minor	Preliminary & Final	3	2	Near the corner of Nick Davis Rd & Newby Chapel Rd

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; and Daryl Sammet, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Daryl Sammet to approve the following subdivision:

Name	S/D Type	Approval Type	Lots	District	Location
Hughes Estates Subdivision	Minor	Preliminary & Final	5	1	½ mile south of Shipley Hollow Rd on Scoggins Rd

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Daryl Sammet, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to transfer the following:

Transfer from	Transfer to	Item	VIN #
District 3 Solid Waste	District 2 Solid Waste	2013 Dodge Ram 350	3C7WRSCT0DG553088

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to suspend the Rules of Order to add an inventory change to the agenda.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; and Daryl Sammet, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Daryl Sammet to sell a CompAir gasoline powered air compressor on GovDeals from District 4.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Daryl Sammet, aye; and Jason Black, aye. Motion carries unanimously.

Commissioner Sammet wished everyone a safe and happy Fourth of July holiday.

Commission Black reported that paving was complete on Vanzille Lane and anticipates paving on Wales and McCormack to be completed soon.

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Commissioner Harrison said he had missed the work session to accompany Lynn Hart and board members of Keep Athens-Limestone Beautiful on a tour of Huntsville's hazardous waste disposal center. He stated that Lynn Hart is working on a proposal for a hazardous waste disposal day in the county. He reported his crew will be removing trees for an underwater inspection of Easterferry Bridge.

Chairman Daly reported that Commissioner Turner is absent due to a doctor's appointment, but his crew has been bush hogging and assisting District 3 with paving. He wished everyone a safe and happy Fourth of July.

Recessed at 10:28 a.m. until 10:00 a.m. on Wednesday, July 10, 2019, at the Washington Street Courthouse Annex, 310 West Washington Street, Athens, Alabama.