

MINUTES, LIMESTONE COUNTY COMMISSION, APRIL 15, 2019

The Limestone County Commission met in a regular meeting today, at 10:00 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Wes Kelly, Chief Executive Officer for Huntsville Utilities, briefed the Commission on the transfer of part of the Limestone County Water and Sewer Authority system that is in the Huntsville annexed portion of the county to Huntsville Utilities. He asked the Commission to consider approving a right-of-way agreement, as a final step in the transition, that would allow Huntsville Utilities to operate in the right-of-way when servicing customers. He told the commissioners, "When we do future work, we'll take care of our mess and clean it up."

Gary Parnell, 25155 Glendell Lane, expressed concerns of the condition of the road, stating it is a danger to everyone that has to drive on it.

Chairman Daly presented Proclamations declaring April 14 – 20, 2019 as National Telecommunicator's Week.

Present: Daryl Sammet, Steve Turner, Jason Black, and Ben Harrison. Absent: None. Collin Daly, Chairman presided.

The meeting began with the Pledge of Allegiance.

MOTION was made by Steve Turner and seconded by Jason Black to approve the minutes of April 1 & 10, 2019.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Steve Turner, aye; Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to approve the following claims

4/05/19	Check # 52797 – 52873	\$245,747.27
4/12/19	Check # 52874 – 52951	<u>\$606,253.83</u>
	TOTAL	\$852,001.10

with detailed claims of the above being on file for review upon request to the County Administrator.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; Daryl Sammet, aye and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Jason Black to suspend the Rules of Order to add a budget revision to the agenda.

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There was no discussion. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; Daryl Sammet, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Ben Harrison to approve the following budget revision:

Department	Account Number	Title of Line Item	Amount
County Commission	112-51100-231	R & M Building	+\$40,000.00
	112-35910-000	Budgetary Fund Balance	- \$40,000.00

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Ben Harrison, aye; Steve Turner, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to award the following bid proposal to the lowest responsible bidder meeting specifications as follows:

Proposal No.	Item	Awarded to
2687	Liquid Asphalt Picked up & Delivered April 22, 2019 until March 31, 2022	Ergon Asphalt & Emulsions, Inc.

CRS-2 Emulsion	CRS-2p Emulsion	CRS-2, CRS-2h, CSS-1, CSS-1h, NTSS-1HM
<u>Option 1-Product Only</u> \$1.56 Gal-Picked Up \$1.68 Gal-Delivered Drop Tanker: \$400 1 st month, \$125 per week after 1 st month Pump Charge: \$75 per delivery <u>Option 2-Product w/Tank: Quoted with \$0.25 upcharge on product for tank payback</u> \$1.81 Gal-Picked Up \$1.93 Gal-Picked Up Drop Tanker: \$400 1 st month, \$125 per week after 1 st month Pump Charge: \$75 per delivery	<u>Option 1-Product Only</u> \$1.79 Gal-Picked Up \$1.91 Gal-Delivered Drop Tanker: \$400 1 st month, \$125 per week after 1 st month Pump Charge: \$75 per delivery <u>Option 2-Product w/Tank: Quoted with \$0.25 upcharge on product for tank payback</u> \$2.04 Gal-Picked Up \$2.16 Gal-Picked Up Drop Tanker: \$400 1 st month, \$125 per week after 1 st month Pump Charge: \$75 per delivery	CRS-2, CRS-2h ONLY \$1.56 Gal-Picked Up

The Chairman asked if there was any discussion. County Engineer Marc Massey discussed the bid specifications. He said Ergon will supply a tank and we will see an upcharge of .25 per gallon through 287,000 gallons and then the price will adjust down. At that point, we will own the tank and it will remain with the county. The Administrator

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called the roll. Jason Black, aye; Daryl Sammet, aye; Steve Turner, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Daryl Sammet and seconded by Jason Black to approve Family Medical Leave for Roy Brooks beginning March 25, 2019 until May 6, 2019.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Daryl Sammet, aye; Jason Black, aye; Steve Turner, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Daryl Sammet to approve Family Medical Leave for Jonathan Yerdon beginning April 25, 2019 until June 7, 2019.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; Steve Turner, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to approve the following job description and add to the Staffing Plan for the Engineering Department:

**Limestone County
JOB DESCRIPTION**

Job Title: Engineering Assistant – Engineer Trainee

Department: Engineering

FLSA: Nonexempt **Grade:** X

Job Description Prepared: March 2019

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: County Engineer

Subordinate Staff: None

Other Internal Contacts: County Commissioners; Department Heads; EMA; District Foremen; EMA

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External Contacts: General Public; Utility Companies; Contractors; Supply Companies; Construction Companies; State/Federal DOT; FEMA; ADEM; ADECA; FHWA; CSX Railroad; Vendors; Attorneys

Job Summary

Under the general direction of the County Engineer, the employee performs technical, administrative and professional engineering work in the planning and design of roadways, drainage structures and traffic controls. Advises and directs crews and contractors engaged in County projects. Conducts surveys, reviews and inspects subdivisions, and performs bridge inspections. Manages project finances and maintains project documents. Employee receives general direction on most assignments and uses own initiative in developing solution details. Work is reviewed by County Engineer from an overall standpoint and expected results. Assists the Engineer in managing the department budget. Reports bridge and roadway data to ALDOT.

Job Domains

A. Engineering

1. Designs roadway and drainage structures including bridges, culverts, roadway alignment, traffic control and base and pavement buildup.
2. Advises and directs county crews and/or contractors engaged in design, construction and maintenance of roads, bridges and county buildings.
3. Designs and prepares plans for federal, state and locally funded projects in accordance with appropriate specifications and requirements.
4. Conducts various types of engineering surveys (horizontal, vertical, topographical, construction) to determine parameters for project design.
5. Makes independent engineering judgments in the field concerning roadways, drainage and traffic control and speed limits.
6. Reviews engineering plans and inspects construction of new subdivisions to ensure compliance with County regulations.
7. Coordinates project development with local, state and federal officials throughout preliminary and construction phases of projects.
8. Coordinates and performs bridge inspections and evaluates data for work needed and design of repairs.
9. Ensures compliance with ALDOT and FHWA regulations regarding inspections.
10. Determines appropriate bridge and roadway weight limits.
11. Ensures that signage regarding weight limits is posted; maintain signs according to ALDOT specifications.
12. Recommends bridge repairs; presents to the Commission.
13. Assists contractors in major bridge repairs as necessary.
14. Inspects bridges following accidents.
15. Maintains master list of bridge-related conditions, needs and repairs.

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16. Assesses County-wide drainage needs.
17. Uses specialized equipment and techniques such as GIS, GPS, CAD software and surveys.
18. Maintains current credentials and knowledge of civil engineering practices.

B. Financial Management and Cost Accounting

1. Prepares project budgets and cost justification for County, state and federally funded projects.
2. Monitors funding expenditures of state and federal project funds.
3. Prepares project estimates for contractors and County.
4. Supports County Engineer in developing and monitoring the department's annual budget.

C. Administration

1. Maintains documentation for work accomplished by County crews and contractors on state and federal projects.
2. Assigns/coordinates work of paving crew, sign crew, and engineering personnel.
3. Prepares contract bid documents for bidding process.
4. Administers contracts with construction firms, ensures satisfactory completion of work, and documents work performed.
5. Corresponds with ADEM regarding underground storage tank (UST) regulatory compliance by County, old UST removal, new UST installations and monitoring of on-going leak investigations.
6. Monitors County maintained traffic signals and school flashers; coordinates repairs as necessary.
7. Acquires necessary materials to accomplish roadway and bridge repairs and maintain adequate sign inventory.
8. Completes bridge inspection and FEMA forms; submits for the County.
9. Compiles bridge data and submits to ALDOT as required.
10. Drives a County-issued vehicle throughout the County to make site visits.
11. Researches internet and professional sources for current practices and techniques.
12. Participates in professional associations and job-related organizations.
13. Collects and compiles data.
14. Maintains documents and records of all projects.

F. Public Relations

1. Works proactively with community organizations and businesses.
2. Addresses and responds to requests from the media.
3. Receives citizen questions, complaints and requests.
4. Makes presentations at public meetings and events.
5. Performs other duties as necessary.

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Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County rules, regulations, policies and procedures.
2. *Knowledge of County road and bridge systems.
3. *Knowledge of organization, structure and functions of County government.
4. Knowledge of safety rules including accident causation and prevention.
5. Extensive knowledge of principles and practices of civil engineering.
6. Knowledge of laws associated with the practice of civil engineering.
7. Knowledge of civil engineering methods and practices related to road and bridge maintenance and construction.
8. Knowledge of current tools, equipment and techniques used in conducting projects associated with civil engineering.
9. Knowledge of traffic safety laws, manuals and traffic control systems.
10. Writing skills to take field notes, write reports, correspondence and recommendations using correct English, grammar, punctuation, and spelling.
11. Math skills to perform complex engineering and survey calculations and measurements.
12. Reading skills to interpret technical manuals, construction plans, reports, textbooks, directions, ordinances, and codes.
13. Verbal skills to communicate effectively with supervisor and co-workers.
14. Skills in solving design problems.
15. Skills in organizing, prioritizing and sequencing projects and tasks.
16. Skills to utilize GIS and GPS equipment and other industry technologies.
17. Skills to conduct surveys and utilize appropriate equipment for associated tasks.
18. Ability to develop, read and interpret blueprints, sub division layouts, as-built drawings and other documents utilized in performing required engineering functions.
19. Ability to inspect bridges, roads, shoulders and slopes.
20. Ability to work outdoors for extended periods of time in varying extremes of weather conditions.
21. Ability to perform accounting and budgetary functions.
22. Ability to communicate effectively using written and oral methods, with peers, officials, employees, media and the general public.
23. Ability to use computers and office productivity software programs.
24. Ability to use CAD software.
25. Ability to develop and maintain records and reports using the computer.
26. Ability to manage hardcopy and computer files.
27. Ability to operate office equipment to include multi-line phones, copiers, fax machines, typewriter, and others.
28. Ability to work independently with little or no supervision.
29. Ability to direct and supervise the work of others.

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30. Ability to manage time effectively and handle multiple projects.
31. Ability to use specialized equipment and tools.
32. Ability to drive.
33. Ability to lift and carry items weighing in excess of 50 pounds.
34. Ability to wear and utilize safety equipment.

Minimum Qualifications

1. Actively pursuing a Bachelor's or Master's degree in civil engineering from an accredited college or university.
2. Able to obtain degree in program of study and successfully complete the Fundamentals of Engineering exam in 3 years.
3. Able to obtain certification Certified as a Bridge Inspector by ALDOT.
4. Able to obtain certification Certified as a Roadway Technician by ALDOT.
5. Able to obtain certification Certified as a Concrete Technician.
6. Able to obtain certification as Certified Qualified Credential Inspector.
7. Able to obtain a current and valid Alabama driver's license.
8. Able to travel over-night to attend meetings and training programs.
9. Ability to work extra hours, weekends or non-standard hours.
10. Ability to remain on call 24/7.

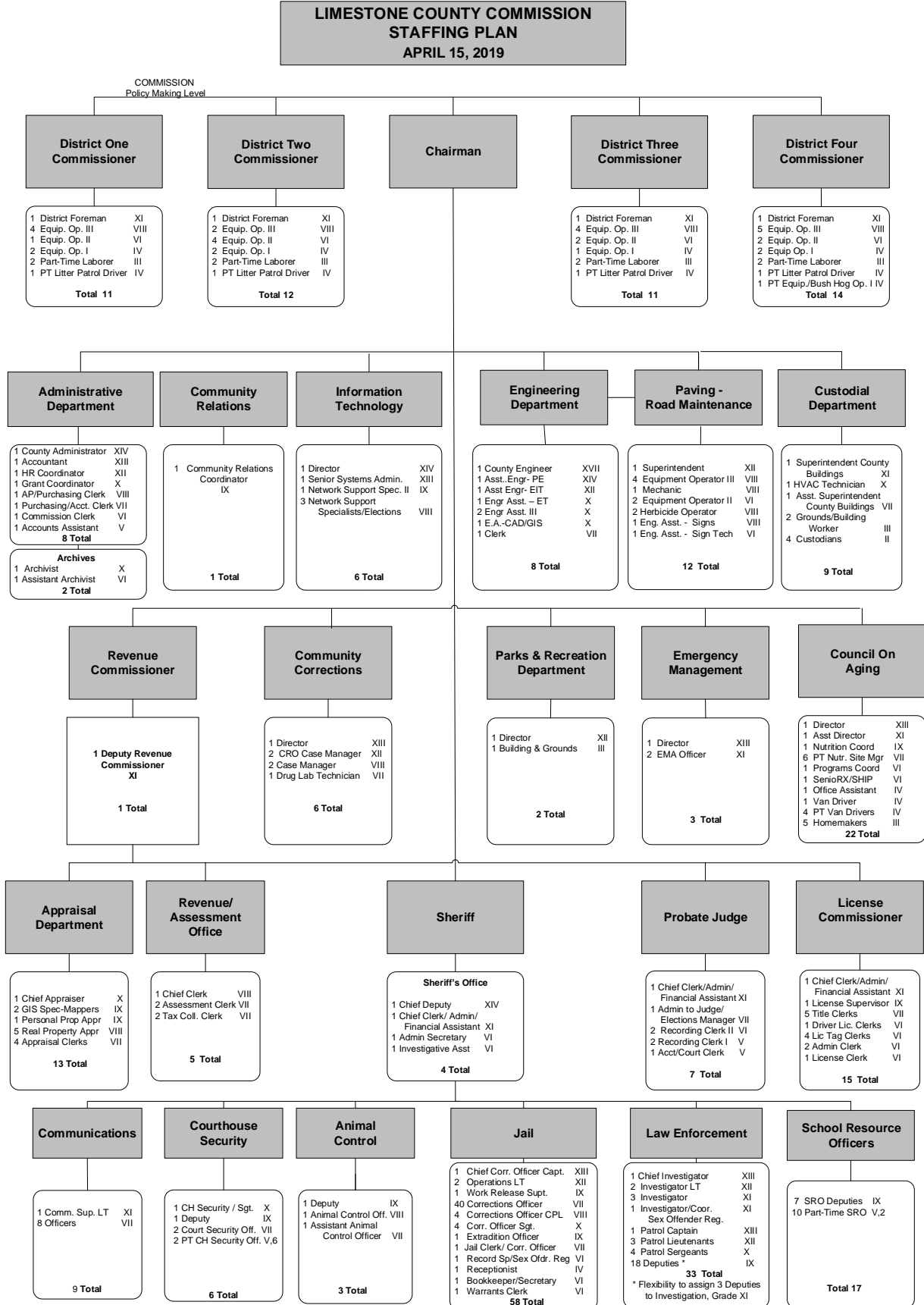
Work Environment

The work involves moderate risks or discomforts which require special safety precautions, e.g., working around moving parts, carts, or machines; with contagious diseases or irritant chemicals, etc. Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves or shields.

Physical Demands

The work requires considerable and strenuous physical exertion such as frequent climbing of tall ladders, lifting heavy objects over 50 lbs., crouching or crawling in restricted areas, and defending oneself or others from physical attack.

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The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; Daryl Sammet, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Steve Turner and seconded by Jason Black to amend the following job descriptions for Community Corrections to revise job summaries.

- Drug Lab Technician
- Case Manager

**Limestone County
JOB DESCRIPTION**

Job Title: Drug Lab Technician

Department: Community Corrections

FLSA: Nonexempt

Grade: VII

Job Description Prepared: February 2013

Revised: April 2019

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Director

Subordinate Staff: None

Other Internal Contacts: Community Corrections Personnel; Other County Offices

External Contacts: General Public; Police Departments; Other Sheriff's Offices; Auditors; Troopers; Border Patrol; Clerks OFC; Office Supply Vendors; Department of Human Resources; Department of Public Safety; Department of Finance; Circuit, District and Municipal Courts/Judges.

Job Summary

Under the supervision of the Director, the employee manages the departmental drug lab, orders equipment and supplies, accurately reads test results, and reports results to the appropriate individual or office. The employee ensures that defendants are properly screened and placed in the most appropriate programs available for rehabilitation

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according to the severity of their problems and ensures compliance with the court orders. The employee monitors defendants for early detection of non-compliance and return to court if defendant fails to comply. Employee also provides technical assistance and education for courts, treatment centers and general public. Maintains the files on assigned clients. Performs substance abuse testing.

Job Domains

A. Drug Lab Technician

1. Performs drug testing using automatic chemistry analyzer.
2. Maintains records for each subject tested.
3. Reports results to appropriate agency and court personnel.
4. Performs routine maintenance on instruments used.
5. Monitors/observes client specimen collection during drug screenings.
6. Maintains inventory of reagents utilized in testing and orders reagents as needed.
7. Maintains and administers color-code program for all courts.

b. Administrative Operations

1. Greets visitors to office; answers telephones and directs calls.
2. Organizes and manages file system to ensure privileged information protection.
3. Manages the collection of money and fees.
4. Reconciles cash drawer, when working the front desk.
5. Enters data into accounting management software (i.e. Quickbooks) and into MIDAS, the referral system software.
6. Prepares invoices for drug testing.
7. Prepares bank deposit after reconciliation.
8. Assists with grant application preparation, submission, and execution.
9. Attends in-service training sessions
10. Attends department computer database and Criminal Intelligence System training as required; maintains familiarity with various screens, queries, reports and statistics as required; develops keyboarding skills to enhance data entry for personnel records, suspended work release, etc.
11. Generates mailings for defendant notifications.
12. Performs other duties as assigned.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County and departmental policies, procedures, and guidelines.
2. *Knowledge of drug laws and court procedures as related to job activities.
3. *Knowledge of the court system.

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4. *Knowledge of County layout and road system.
5. *Knowledge of Administrative Office of Courts guidelines for monitoring clients.
6. *Knowledge of alcohol/drug abuse treatments programs.
7. *Knowledge of current popular illegible drugs.
8. *Knowledge of basic computer applications and law enforcement databases.
9. Verbal skills to effectively communicate with co-workers, supervisors, the general public and court personnel in person, over the telephone.
10. Writing skills to clearly and neatly complete routine forms, records and reports, write reports, correspondence and recommendations using correct English, grammar, punctuation, and spelling.
11. Listening skills to take accurate statements.
12. Reading skills to understand manuals, court orders and directives, procedures and instructions.
13. Math skills to perform advanced arithmetic and metric conversions required for basic substance abuse testing.
14. Skills to operate and calibrate the lab testing analyzer and equipment.
15. Skills in conducting personal interviews.
16. Organizational skills.
17. Ability to interpret test results from screenings.
18. Ability to handle all types of behaviors and remain level-headed in stressful situations.
19. Ability to analyze situations and make reasonable decisions under stressful conditions.
20. Ability to handle monies.
21. Ability to maintain files.
22. Ability to work independently without close supervision.
23. Ability to address groups of two or more people and to testify as a witness in court.
24. Ability to use MIDAS – Administrative Office of Courts software.
25. Ability to use computers and office productivity software related to office activities.
26. Ability to use standard office equipment.
27. Ability to use multi-line telephones
28. Ability multi-task; organize and prioritize responsibilities.
29. Ability to remember names, faces and details of incidents.
30. Ability to drive.

Minimum Qualifications

1. Possess a high school diploma or GED.
2. Minimum of 18 years old.
3. Possess certification by Administrative Office of Courts as Monitoring Specialist (MS) or ability to certify and maintain certification as a MS within 12 months of employment.

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4. Possess a current and valid Alabama driver's license.
5. Must pass a criminal background check.
6. Ability to travel within or outside the state.
7. Ability to work overtime, holidays, weekends and during emergencies; ability to be on call 24 hours a day.

Work Environment

The work involves moderate risks or discomforts which require special safety precautions, e.g., working around moving parts, carts, or machines; with contagious diseases or irritant chemicals, etc. Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves or shields.

Physical Demands

The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.

Limestone County JOB DESCRIPTION

Job Title: Case Manager

Department: Community Corrections

FLSA: Nonexempt

Grade: VIII

Job Description Prepared: February 2013

Revised: April 2019

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Director

Subordinate Staff: None

Other Internal Contacts: Sheriff's Office; County Commission Office

External Contacts: Judges; District Attorney; Rehabilitation Facilities; Other Community Corrections Agencies; DHR; Mental Health; Businesses; Law Enforcement Agencies; Juvenile Probation

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Job Summary

Under the supervision of the Director, the employee performs case management duties for individuals referred to the Community Corrections programs. Employee ensures client is employed, refers individual to drug treatment, and assists individual in continuing education endeavors. Employee assists in drug lab and performs as intake officer as needed. The employee ensures that defendants are properly screened and placed in the most appropriate programs available for rehabilitation according to the severity of their problems and ensures compliance with the court orders. The employee monitors defendants for early detection of non-compliance and return to court if defendant fails to comply. Employee also provides technical assistance and education for courts, treatment centers and general public. Employee also maintain the files on assigned clients and performs substance abuse testing.

Job Domains

A. Case Management

1. Receives case referral assignments during regular court attendance and by referral from District Attorney's office.
2. Performs intake procedures for all incoming clients; collects standard information regarding residence, place of employment, prior history, etc.
3. Makes recommendations to client regarding course of action, such as employment, drug rehabilitation and counseling, GED courses, etc.
4. Assists clients in finding employment; monitors employment for duration of case assignment.
5. Ensures clients report to Community Corrections office once per month; ensures clients take drug screens once per month.
6. Ensures clients pay fines related to sentence.
7. Testifies during court status hearings regarding clients' program compliance.
8. Maintains case files for all clients; inputs data into specialized computer software.
9. Attends County safety meetings as required.
10. Attends various training courses for Community Corrections education.
11. Drives County vehicle to conduct Community Corrections business.

B. Drug Lab Management

1. Calibrates drug testing equipment to ensure accurate test results.
2. Orders drug testing equipment and supplies; maintains an accurate inventory of materials.
3. Collects samples from clients for testing; provides and accurate reading of results.

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4. Keeps positive tested samples for thirty days or for the approved and requested time period.
5. Reports results to court personnel such as judges, prosecutors, DHR representatives, etc.
6. Performs general preventative maintenance on drug testing equipment regularly.
7. Ensures the security of the drug lab and the samples therein; ensures sensitive material is behind locked door; ensures the use of security tape on sample cups.
8. Provides drug screening for business contracted with Community Corrections to provide drug testing for employees.
9. Oversees the client positive result protest process.
10. Tests clients for blood alcohol level with the use of breathalyzer.
11. Remains on-call 24/7.
12. Performs other duties as assigned.

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County and departmental policies, procedures, and guidelines.
2. *Knowledge of state, county, and federal statutes and laws.
3. Knowledge of principles of case management.
4. Knowledge of the criminal justice system and procedures.
5. Knowledge of Administrative Office of the Courts guidelines for monitoring clients.
6. Verbal skills to effectively communicate with co-workers, commission, and the general public.
7. Writing skills to effectively compose correspondence and complete clear and concise reports.
8. Computer skills to effectively create documents, enter general data, and utilize case management software.
9. Math skills to accurately collect and account for fees.
10. Ability to establish and maintain confidential files and records of clients.
11. Ability to identify resources as needed to assist clients to successfully complete programs.
12. Ability to perform general maintenance of drug testing machinery.
13. Ability to read and comprehend a variety of legal and procedural documentation, directions, instructions, methods, and procedures.
14. Ability to prioritize work projects.
15. Ability to multi-task.
16. Ability to organize files and work projects.
17. Ability to work with little or no supervision.
18. Ability to pay attention to detail when completing reports.

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Minimum Qualifications

1. Possession of a high school diploma or GED.
2. At least two years' professional work experience.
3. Ability to complete Community Corrections training.
4. Ability to gain and maintain certification for drug and alcohol testing.
5. Ability to remain on-call 24/7.
6. Ability to become bonded.
7. Possession of a current and valid Alabama driver's license.
8. Ability to pass a background check.

Work Environment

The work involves moderate risks or discomforts which require special safety precautions, e.g., working around moving parts, carts, or machines; with contagious diseases or irritant chemicals, etc. Employees may be required to use protective clothing or gear such as masks, gowns, coats, boots, goggles, gloves or shields.

Physical Demands

The work is sedentary. Typically, the employee may sit comfortably to do the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Steve Turner, aye; Jason Black, aye; Daryl Sammet, aye; and Ben Harrison, aye. Motion carries unanimously.

County Engineer Marc Massey discussed the right-of-way agreement with Huntsville Utilities. He explained the county has a chance to comment at any time Huntsville Utilities performs work in the right-of-way.

MOTION was made by Jason Black and seconded by Daryl Sammet to approve to schedule a public hearing in conjunction with the Commission Meeting on May 20, 2019 regarding a request to vacate a portion of Houston Ridge Road located in District 1.

The Chairman asked if there was any discussion. Commissioner Sammet stated Houston Ridge is a dead-end road. The Administrator called the roll. Jason Black, aye; Daryl Sammet, aye; Steve Turner, aye; and Ben Harrison, aye. Motion carries unanimously.

Commissioner Sammet urged the public to participate in the 2020 Census.

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Commissioner Black reported his district has been doing routine maintenance. He plans to stripe a few roads in his district. He said, "The roads won't be perfectly smooth, but I can make them safer by striping them."

MOTION was made by Ben Harrison and seconded by Jason Black to suspend the Rules of Order to add pier repairs and improvements to the agenda.

There was no discussion. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; Daryl Sammet, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Jason Black to approve pier repairs and improvements at Sportsman Park in District 4:

Total \$36,790.00

- Limestone County 25% Share \$9,197.50
- Alabama Department of Conservation & Natural Resources (ADCNR) 75% Share \$27,592.50

The Chairman asked if there was any discussion. Commissioner Harrison stated the county has an agreement with the Alabama Department of Conservation and Natural Resources that any improvements would be shared 75/25. He explained the boat ramp had washed away in the flood and the new design should survive better. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; Daryl Sammet, aye; and Steve Turner, aye. Motion carries unanimously.

Commissioner Harrison reported his district are working on Cannon Road, Quinn Road and Robinson Lane preparing for the paving season. He responded to Mr. Gary Parnell's complaint about Glendell Lane. He said when he receives complaints, he or his foreman go out and do triage. The road has a lot of issues, there are drainage issues and several base failures. It is a dead-end road with a 25-mph speed limit. He explained that he takes the triage approach, makes a list and establishes a priority. The roads posing a safety issue are taken care of immediately. He said from his assessment the road wasn't a safety issue, so it is further down on the list. He will continue to fill pot holes until the road can be addressed.

Chairman Daly announced the Alabama PALS statewide cleanup that runs from April 20-27 and encouraged everyone to get involved.

Recessed at 10:32 a.m. until 10:00 a.m. on Wednesday, May 1, 2019, at the Washington Street Courthouse Annex, 310 West Washington Street, Athens, Alabama.