

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

The Limestone County Commission met in a regular meeting today, at 10:00 a.m. at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.

Present: Stanley Hill, Steve Turner, Jason Black, and Ben Harrison. Absent: None. Mark Yarbrough, Chairman presided.

Chairman Yarbrough presented a proclamation recognizing February 16, 2018 as the 50th anniversary of 9-1-1.

Derril Robertson, 33313 Highway 99, addressed the commission about the need for better medical assistance response in rural areas. He stated, it took an ambulance 45 minutes to come from Athens to Goodsprings when his son collapsed. He said a better response time could have possibly saved his son’s life.

The meeting began with the Pledge of Allegiance.

MOTION was made by Jason Black and seconded by Steve Turner to approve the minutes of January 17 & 31, 2018.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Steve Turner, aye; Stanley Hill, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Steve Turner and seconded by Stanley Hill to approve the following claims

1/19/18	Check # 46666 – 46765	\$ 987,877.72
1/26/18	Check # 46766 – 46833	\$ 200,413.42
1/30/18	Check # 46834 – 46891	\$ 925,349.02
1/30/18	Check # 46892 – 46904	<u>\$ 95,378.58</u>
	TOTAL	\$2,209,018.74

with detailed claims of the above being on file for review upon request to the County Administrator.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Steve Turner, aye; Stanley Hill, aye; Jason Black, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to authorize the Chairman to execute the following Resolution and Joint Agreement between the City of Athens and Limestone County to solicit bids for the provision of internet services.

RESOLUTION APPROVING A JOINT AGREEMENT BETWEEN THE CITY OF ATHENS AND LIMESTONE COUNTY TO SOLICIT BIDS FOR THE PROVISION OF INTERNET SERVICES

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

WHEREAS, the County Commission of Limestone County, Alabama (the "County") wishes to procure internet connectivity service; and,

WHEREAS, the City Council of the City of Athens, Alabama (the "City") also wishes to procure internet connectivity service; and,

WHEREAS, the County and the City are authorized by §41-16-50(b) of the *Code of Alabama* to provide, by joint agreement entered into by resolution and ordinance, respectively, for the solicitation of bids and purchase of services used by their respective agencies; and

WHEREAS, the draft of a Joint Agreement to Solicit Bids for the Provision of Internet Services, attached hereto as **Exhibit A**, provides for the solicitation of such bids; and,

Upon motion of Commissioner Jason Black, a second by Commissioner Ben Harrison, with discussion having been had thereon and a vote taken, and with said motion carrying by the vote of 4 to 0;

IT IS HEREBY RESOLVED by the Limestone County Commission as follows:

1. The Chairman, acting on behalf of the County, is authorized to execute a Joint Agreement with the City to solicit bids for joint internet service that is in substantially the same form as shown in and attached to **Exhibit A** hereto.

2. The Chairman is further authorized and directed to include in such Joint Agreement such other, further, and additional terms for the protection of the County as the Chairman may deem necessary and proper, and the Chairman is authorized to take actions and execute such other and further documents as may be necessary to effect and carry out the transactions contemplated by this Resolution.

3. This Resolution shall be effective upon its adoption though the matters herein resolved shall be contingent upon the City's adoption of a substantially similar resolution or ordinance, or other measure to the same effect as this Resolution.

APPROVED and **ADOPTED** this the 5th day of February, 2018.

Mark Yarbrough, Chairman
Limestone County Commission

ATTEST:

Pam Ball, County Administrator

Joint Agreement to Solicit Bids for the Provision of Internet Services

WHEREAS, the City of Athens, Alabama (the "City") and Limestone County, Alabama (the "County") wish to procure internet connectivity service for their respective needs; and,

WHEREAS, this procurement of internet connectivity service is subject to the State of Alabama's competitive bid law requirement under § 41-16-50 of the *Code of Alabama*; and,

WHEREAS, § 41-16-50 of the *Code of Alabama* authorizes joint agreements between cities and counties,

IT IS THEREFORE UNDERSTOOD AND AGREED THAT the City and County will jointly solicit bids to provide internet connectivity service in the following manner:

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

1. The parties have jointly created the attached "INVITATION FOR BIDS" for the Limestone County/City of Athens Joint Internet Services attached hereto as **Exhibit 1** (the "Bid"). The terms of the Bid are incorporated herein by reference. The Bid may be revised by the joint bidding agent prior to issuance, so long as such changes have been approved by Dale Haymon, the City's Information Technology Director.

2. The bid shall be advertised by posting notice in accordance with § 41-1654(a) of the *Code of Alabama*, sending notice to all vendors on the current County and/or City bid list for internet service providers, and such other and further posting as the joint bidding agent may find reasonably useful. Any contract shall be awarded to the lowest responsible bidder in accordance with applicable law and the provisions in the Bid.

3. The method of payment by each party for the awarded internet connectivity service shall be as follows: the City and County shall each pay 50% of the cost of any internet service awarded. The invoice will be sent to the City, and the City will invoice the County for its share of the cost.

4. The joint bidding agent shall be Jonathan Yerdon. The joint bidding agent shall be responsible for issuing all bid advertisements and notices, and for coordinating and managing the bidding process. The joint bidding agent shall cause the bids to be opened at a time and place specified in the advertisement. Thereafter, the joint bidding agent shall review all the bids and provide a report to the City and County concerning the bidder he believes to be the lowest responsible bidder. Such lowest responsible bidder must then be approved by both the City and County in order to provide internet connectivity service jointly to the City and County.

5. This Agreement constitutes the entire understanding and agreement between the parties regarding the joint procurement of internet services and supersedes all prior agreements between the parties regarding the subject matter hereof.

6. Any modification or change in this Agreement shall not become a part of the Agreement unless written and signed by both parties.

THIS AGREEMENT is made on this the 6th day of February, 2018 between **LIMESTONE COUNTY, ALABAMA** and **CITY OF ATHENS, ALABAMA**.

CITY OF ATHENS, ALABAMA

LIMESTONE COUNTY, ALABAMA

By: _____
Authorized Signature

By: _____
Authorized Signature

Print Name

Print Name

Title: Mayor

Title: Chairman

Date: _____

Date: _____

Attest _____
Annette Barnes, City Clerk

Attest _____
Pam Ball, County Administrator

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

EXHIBIT 1

**February 5, 2018
INVITATION FOR BIDS
Proposal No. 2636
Limestone County/City of Athens Joint Internet Services**

Notice is hereby given that the Limestone County Commission and Athens City Council will receive competitive bids for internet service. Please see the attached information and specifications regarding this bid.

TAX: All applicable taxes must be included in the bid price.

You are invited to bid on the attached specifications. Substitutes of substantially equal quality and/or performance may be considered, but any substitutes offered must be submitted in detail. The right to reject any items or materials not of quality or under any provisions of this invitation is reserved. The right to accept as conforming any bid containing minor irregularities or clear errors such as, but not limited to, errors in typing, grammar, spelling, itemization, or mathematical calculations, is reserved.

Bids will be opened on Thursday the 15th day of February 2018, at 10:00 am and awarded on Monday, the 26th day of February 2018, at 10:00 a.m.

All bids must be sealed and the word "BID" and name of item marked on outside of envelope.

Requirement: Pursuant to Alabama Code 31-13-9, as a condition of the award of any contract, the business entity or employer, and any of its subcontractors, shall provide a sworn affidavit and documentation that it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; that it is enrolled in the E-Verify program; and, during the contract period, it will participate in the E-Verify program and will verify every employee that is required to be verified under applicable state and federal laws. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.

All bids must be sealed and the word "BID," name of item, proposal number, and opening date must be marked on the outside of the envelope.

MARK YARBROUGH, Chairman
Limestone County Commission

WILLIAM R. MARKS, Mayor
City of Athens

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

Limestone County/City of Athens Joint Internet Services Bid Proposal No. 2636

1.0 OVERVIEW:

This Bid provides interested vendors with sufficient information to prepare and submit proposals for consideration with the intent to provide the most cost effective, convenient, and reliable Internet access for the employees of the Limestone County Commission & the City of Athens. COUNTY/CITY is requesting price quotations and detailed explanations of services offered by the ISP (“contractor”). The Contractor must provide all hardware (COUNTY/CITY will provide switches for local LAN Access), software, billing services, technical and customer support required to provide Internet connectivity at the specified rates.

Definitions

In order to simplify the language throughout this request for qualification, the following definitions shall apply:

BANDWIDTH/DATA TRANSFER RATE – The amount of data that can be carried from one point to another in a given time period (usually a second).

COUNTY – The County Commission of Limestone County Alabama

CITY – The government of the City of Athens, Alabama.

CONTRACT – An agreement between the County/City and a Supplier to furnish supplies and/or services over a designated period of time during which repeated purchases are made of the commodity and/or service specified.

CONTRACTOR – Same as Service Provider ISP (Internet Service Provider) -Company or firm

2.0 GENERAL INFORMATION:

Point of contact:

Jonathan Yerdon - IT Director
Limestone County Commission
100 S Clinton Street, Suite F
Athens, AL 35611
256-216-3450
jonathan.yerdon@limestonecounty-al.gov

All questions and requests for clarification or information must be received within 2 days of the receipt of BID. These requests will be received by EMAIL ONLY. Responses will be forwarded to all potential respondents and/or posted as addendum to the BID on the County/City website.

BID OPENING DATE:

February 15, 2018 at 10:00a.m.

BID AWARD DATE:

February 20, 2018 at 10:00 a.m. Limestone County

February 26, 2018 at 5:30 p.m. City of Athens

RESPONSE COPIES:

Respondents must submit a minimum of three (3) hard copies of the BID response to Limestone County prior to the stated bid closing date and time.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

INCURRING COSTS

The County and/or City are not liable for any cost incurred by the contractors for preparation of the BID or costs incurred prior to award of a contract.

BID RESPONDENT'S OBLIGATIONS

Each response to this BID must be indexed in the exact same order as requirements are indicated. For example, responses to the Network Design Paragraph, section shall be titled and numbered in exact correlation to the requirement requested. Deviations to this required response format may result in the rejection of part or all of a bid submission.

RIGHT TO REJECT BIDS

The County/City reserves the right to reject any or all bids and to waive informalities. No bids will be received after the time set for opening bids. Any unauthorized conditions, limitations or provisions attached to the Bid, except as provided herein, will render it informal and may cause its rejection. Unbalanced bids will be subject to rejection. Any bidder may withdraw his/her bid, either personally or by telegraphic or written request, at any time prior to the scheduled closing time for receipt of bids. Telegraphic or written requests for withdrawal must be in the possession of the County prior to the closing time for receipt of bids.

EXAMINATION OF CONTRACT DOCUMENTS

Prospective bidders shall examine the contract documents and before submitting a bid, shall make a written request to the County/City for an interpretation or correction of any ambiguity, in consistency or error therein which could be discovered by a bidder. At the bid opening each bidder shall be presumed to have read and be familiar with the contract documents.

TERMINATION

The County/City may terminate the contract resulting from this solicitation at any time the vendor fails to carry out the contract provisions, if in the opinion of the County/City, the performance of the contract is unreasonably delayed, or the vendor is in direct violation of the contract conditions. The County/City shall provide the vendor with notice of any conditions which violate or endanger the performance of the contract and, if after such notice the contractor fails to remedy such conditions within thirty (30) days, to the satisfaction of the County/City, the County/City may exercise their option in writing to terminate the Contract without further notice to the Contractor and order the Contractor to stop work immediately and vacate the premises. Vendor agrees by its bid submission that the County's decision is final and valid.

3.0 INVITATION - BID PROPOSAL:

GENERAL RATIONALE

It is the intention of this solicitation to receive bids for an:

INTERNET SERVICE PROVIDER

The contract period will be from February 27, 2018 through February 27, 2021.

Bids are being solicited to provide a continuing Internet service. Bidders are encouraged to fully study this bid proposal before completing and submitting responses on or before the bid due date and time.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

NOTE: Please return all pages of this bid document. The County/City reserves the right to reject all or part of the respondent's offer. The County/City reserves the right to contact references concerning similar cooperative program participants who can attest to the respondent's abilities to meet or exceed the County/City's requirements. References (names and phone numbers) must be provided with the BID response.

4.0 REQUIREMENTS:

SITES

Limestone County/City of Athens (COUNTY/CITY) has approximately 15 sites and 2 administrative sites that are connected via a Fiber Optic Cable loop infrastructure. For specific site addresses, please refer to <http://www.limestonecounty-al.gov> and <http://www.athensal.us>. Contractors may also contact County/City for any clarification on addresses.

ISP connection point:

Athens Police Department
951 Hobbs St. E
Athens, AL 35611

CONNECTIVITY

COUNTY/CITY sites are connected at 10Gb on the Fiber Loop. Direct Internet Access is NOT required in this contract. The aggregate bandwidth connecting to the central site should be NO LESS than 200Mbps. Contractor's equipment shall not prohibit any protocols needed for COUNTY/CITY to run and maintain its daily business operations.

APPLICATIONS

The contractor's solution should be able to support the following applications and protocols across the network and to the Internet:

VoIP HTTP/HTTPS
Video Streaming QoS
Video Conferencing MPLS
Email File transfers
EIGRP VPN
IPSec Instant Messaging

DNS

Limestone County/City of Athens may require that the Contractor support and provide DNS Services for the County/City. Must be able to support all DNS entries, including A, PTR, MX and must also support reverse DNS lookups. Provide documentation and means for updating DNS records and receiving support for DNS related issues. Customer and contractor should be able to update records. COUNTY/CITY may elect to provide its own DNS services or use a 3rd party option.

MAIL BAGGING/CACHING

Provide an option for mail to be cached in the event that the COUNTY/CITY network and/or mail servers are unreachable for any reason. Should be automatically invoked when service is down and removed when service is restored. Provide documentation of configuration, IP addresses and DNS names of servers providing this service as well as technical support contact in the event that support is needed. If this service requires an extra fee, cost must be a separate and easily identifiable charge.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

NETWORK DESIGN

Contractor shall provide a basic Visio style network diagram for the records of the County & City depicting network equipment used on premise, IP addresses, and connectivity to Central Office location.

EQUIPMENT

Contractor shall provide and install any required equipment to operate the WAN, Aggregate, and Internet access. COUNTY/CITY will provide LAN connectivity.

For any equipment that is installed by the provider to operate the COUNTY/CITY WAN, aggregate and Internet access, the provider shall ensure that there is sufficient spare equipment, cables or any other pieces of the design on hand to quickly replace any faulty device. All items bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Limestone County/City of Athens in the written specifications.

OTHER HARDWARE & SOFTWARE

All network equipment and software necessary to facilitate access will be supplied, installed and/or maintained by the contractor. Please provide an overview of the intended configuration noting:

- a) Equipment to be installed/utilized
- b) Location of equipment to be installed
- c) Space/technical requirements/personnel that COUNTY/CITY should provide
- d) Approximate number of users supported by configuration
- e) Required interfacing hardware, i.e., modem, cable modem, etc.
- f) Explanation of how the service is scaled to a growing user base
- g) Size of data connection to the Internet, i.e., 200Mb, 50Mb, 1Gb etc.
- h) Server software provided/utilized
Client software provided/utilized
- j) Supported network protocols, i.e. IP, HTTP, HTTPS, etc.
- k) Procedures for facilitating hardware/software upgrades
- l) DNS servers used and procedure for updating all DNS records, including MX, A, PTR, etc.
Must be able to support reverse DNS lookups for all records, including MX.

Performance Requirements:

- All bandwidth solutions will be considered, however, guaranteed or preferred bandwidth delivery options are preferred.
- The solution is to be configured installed, tested and made operational within 30 days of official contract execution.
- Maximum term of service agreement is 36 months (3 years).
- Awarded company must provide system and services support (technical support desk, remote diagnostics, on-site technical visits).
- Awarded company must have a local support representative (within 50 mile radius) that is available to deal with any issues or emergencies 24 hours a day, 7 days a week.
- Awarded company will execute a service agreement with County/City detailing any hardware supplied, installation, maintenance, and support services. Agreement will contain project timeline and service level expectations.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

TECHNICAL SUPPORT

Technical support for contractor supplied equipment and services are the responsibility of the contractor. Technical support should be available 24 x 7 x 365 via toll free support number. COUNTY/CITY requires that the minimum response time for outages be not more than 4 hours.

NETWORK MONITORING

Contractor should be able to monitor all provided services and connections 24 x 7 x 365. COUNTY/CITY should have access to a web interface to monitoring tools for provided connections. Provide information regarding selected monitoring tool(s). If selected, contractor must provide, in writing, procedure and login credentials for logging into the monitoring application.

NETWORK MAINTENANCE/DOWNTIME

Any network maintenance done by the contractor should be performed during off-peak hours (10 pm – 5 am). Notice of any planned maintenance should be given to COUNTY/CITY at least 96 hours prior to the planned downtime. Ideal notice is at least 2 weeks.

PRICING AND BILLING

All proposals should indicate pricing on a per month basis. Any installation costs should be on separate line items and be designated as installation/non-recurring charges. Each invoice should CLEARLY indicate the location being billed.

All invoices are to be sent to:

City of Athens
Attn: City Clerk's Office, Finance Department
P.O. Box 1089
Athens, AL 35612

Service Level Agreement (SLA):

- The level of availability 99.99 percent availability (minimum)
- The response time if a failure occurs. There must be a toll-free number that allows you to reach a help desk worker 24/7/365.
- The level of redundancy to maintain service. What backup plan does the ISP have in place in case a connection goes down? (Please explain)
- Performance monitoring. Do you give any kind of diagnostic tool to assess the performance of your Internet connection? Do you have a NOC that will monitor your network? (see Network Maintenance/Downtime section for details)

CONTRACT TERM

Limestone County/City of Athens is seeking a 3-year agreement, beginning February 27, 2018 through February 27, 2021.

REFERENCES

- The contractor must be a company normally engaged in providing Internet services.
- Contractors are to include with the quotation their qualifications to meet BID and Internet specifications in terms of past and current experience. Focus on experiences in providing Internet services to local government.
- List all Counties/Cities with which your firm does business in the State of Alabama as an ISP. State the length of time your firm has been providing Internet services for that entity.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

- Contractor is to provide a minimum of three (3) references. References should be from government institutions with a similar environment.
- The name and address of the organization, the name(s), titles and telephone numbers of the person(s) to be contacted and a general scope of services provided are to be stated in the proposal.

BID SUBMITTALS

Submit all bid documentation to:

Limestone County Commission
310 W. Washington Street
Athens, AL 35611

All bids must be sealed and the word "BID" and name of item marked on outside of envelope along with the proposal number and opening date.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; Stanley Hill, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Jason Black to nominate the following candidates to be submitted to the Governor to appoint one nominee to serve a six-year term on the Board of Directors of the Alabama Elk River Development Agency:

- Mickey Laye
- Joey Thompson
- Dan Crunk

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; Stanley Hill, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Stanley Hill and seconded by Steve Turner to nominate the following candidates to be submitted to the Governor to appoint one nominee to serve a six-year term on the Board of Directors of the Alabama Elk River Development Agency:

- John Morris
- John Witt
- John Carter

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Stanley Hill, aye; Steve Turner, aye; Jason Black, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Steve Turner and seconded by Stanley Hill to approve Family Medical Leave for Vanessa Yates beginning February 14, 2018 and ending March 19, 2018.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Steve Turner, aye; Stanley Hill, aye; Jason Black, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Steve Turner to approve Family Medical Leave for James K. Crouch beginning February 12, 2018 and ending March 26, 2018.

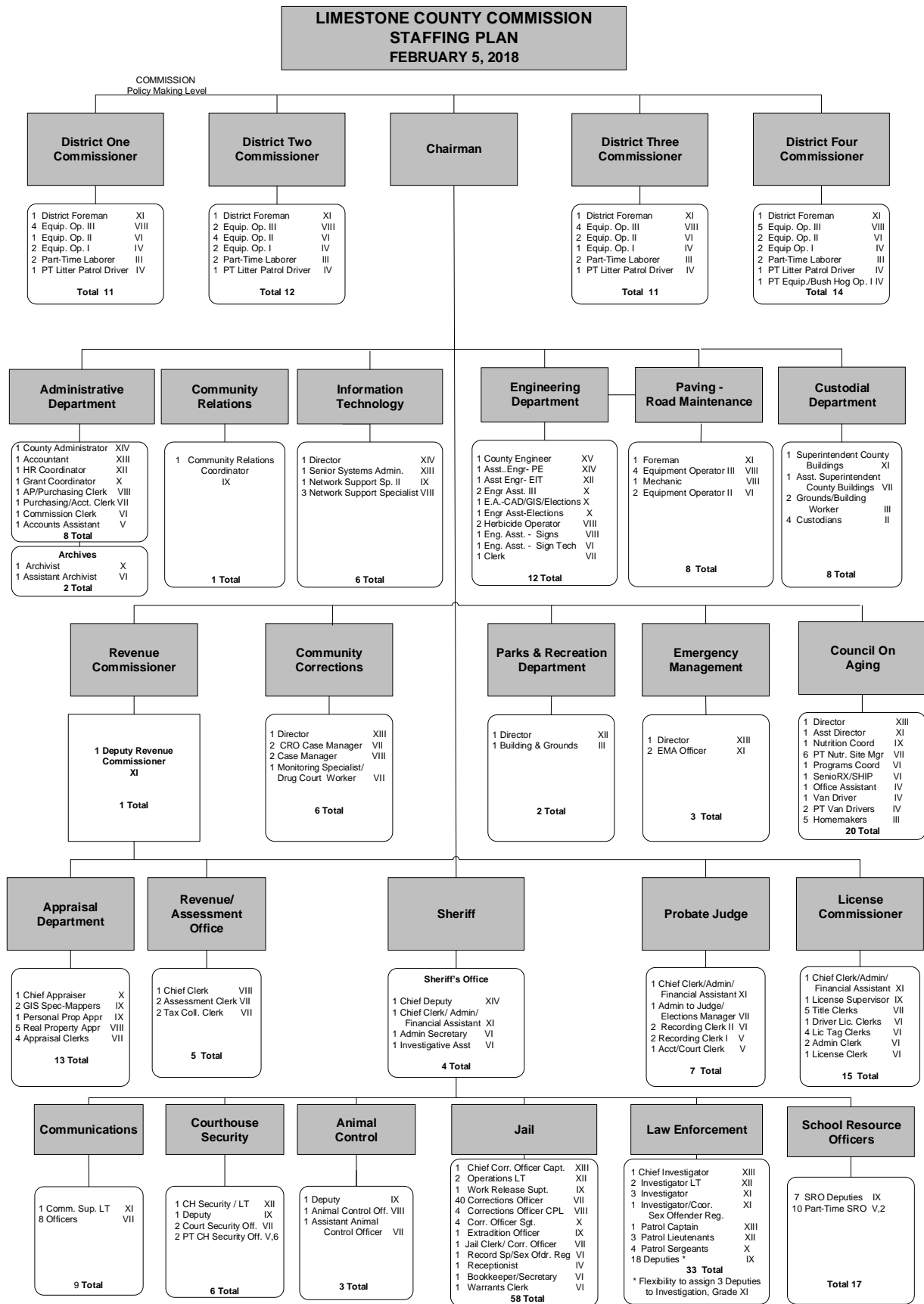
The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Steve Turner, aye; Stanley Hill, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Steve Turner and seconded by Stanley Hill to hire William Schmieder as Equipment Operator I in District 2.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Steve Turner, aye; Stanley Hill, aye; Jason Black, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Steve Turner to add two part-time Courthouse Security Officers at a Grade V.6 to the Staffing Plan to be paid from a pool of certified officers.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018



MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

Limestone County JOB DESCRIPTION

Job Title: Part-Time Court Security

Department: Courthouse Security

FLSA: Nonexempt

Grade: V.6

Job Description Prepared: February 2018

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all-inclusive. The employee may be assigned other duties that are not specifically included.

Relationships

Reports to: Chief Deputy

Subordinate Staff: None

Other Internal Contacts: County Commission

External Contacts: General Public; Municipal and County Law Enforcement Officers; State Troopers; Game Warden; Marine Police; FBI; US Marshals; Judges; Attorneys; Court Clerk

Job Summary

Under the general oversight of the Chief Deputy, the employee maintains a secure environment within the courthouse.

Job Domains

1. Maintains security for court proceedings; provides additional security as needed during high profile trials and proceedings calculated to result in enhanced public alarm and reaction.
2. Intervenes in the event of an altercation; separates and restrains opposing parties.
3. Performs continuous walk-through of courthouse facility looking for irregular activity.
4. Takes custody of individuals with warrants; transports to jail facility.
5. Screens individuals for weapons or prohibited items at courthouse entry.
6. Places authorized weapons in lockbox; arrests individuals with unauthorized weapons.
7. Completes reports on courthouse incidents.
8. Acts as bailiff in courtroom as needed.
9. Performs other duties as assigned.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

Knowledge, Skills and Abilities

(* Can be acquired on the job)

1. *Knowledge of County and departmental policies, procedures, and guidelines.
2. *Knowledge of state, county, and federal statutes and laws.
3. Knowledge of the criminal justice system and procedures.
4. Knowledge of criminal law, court procedures, and vicarious liability.
5. Knowledge of modern, approved practices and procedures of law enforcement.
6. Verbal skills to effectively communicate with co-workers, commission, and the general public.
7. Driving skills to properly and safely operate a vehicle under adverse conditions.
8. Writing skills to complete clear, concise reports.
9. Ability to multi-task.
10. Ability to work with little or no supervision.
11. Ability to direct the work of others and ensure departmental duties are completed.
12. Ability to pay attention to detail when completing reports.
13. Ability to maintain and properly use all weaponry.
14. Ability to subdue belligerent and hostile individuals.

Minimum Qualifications

1. Ability to maintain APOST certification.
2. At least five years' law enforcement officer experience.
3. Possession of current and valid driver's license.
4. Ability to pass background check.

Work Environment

The work environment involves high risks with exposure to potentially dangerous situations or unusual environmental stress which require a range of safety and other precautions, e.g. working at great heights under extreme weather conditions, subject to physical attack or mob conditions, or similar situations where conditions cannot be controlled.

Physical Demands

The work requires considerable and strenuous physical exertion such as frequent climbing of tall ladders, lifting heavy objects over 50 lbs., crouching or crawling in restricted areas, and defending oneself or others from physical attack.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Steve Turner, aye; Stanley Hill, aye; and Ben Harrison, aye. Motion carries unanimously.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

MOTION was made by Ben Harrison and seconded by Steve Turner to approve the following subdivisions:

Name	S/D Type	Approval Type	Lots	District	Location
Westmoreland Subdivision	Minor	Preliminary & Final	2	4	Harris Road off Hwy 99
Glaze Cotton Acres Subdivision	Minor	Preliminary & Final	4	3	Southwest corner Shaw Rd & Poplar Point intersection
Kingston Place 5 th Addition	Major	Preliminary	33	2	South end of Imperial Drive & south end of Commonwealth Drive

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Steve Turner, aye; Stanley Hill, aye; and Jason Black, aye. Motion carries unanimously.

MOTION was made by Ben Harrison and seconded by Jason Black to approve 2018 Bingo Permits for the following:

- V.F.W. Post 4765
- Disabled American Veterans Chapter 51 (*cancelled for 2018*)

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Ben Harrison, aye; Jason Black, aye; Stanley Hill, aye; and Steve Turner, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Stanley Hill to remove the following obsolete equipment from inventory:

Department	Item	Serial #
Engineering	Sign Machine III	2562/17755
Engineering	Survey Selectcad Software	3292/17740
Engineering	Software	3327
Engineering	Microstation	3645/17741
Engineering	Laptop	4420/17762
Engineering	Trimble Juno ST Data Collector	4600/17746
Engineering	PC Tablet, Memory, GPS	4531/17744
Engineering	Software	4482
Engineering	Computer	4931/17767
Engineering	Software	4778

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Stanley Hill, aye; Steve Turner, aye; and Ben Harrison, aye. Motion carries unanimously.

MINUTES, LIMESTONE COUNTY COMMISSION, FEBRUARY 5, 2018

MOTION was made by Jason Black and seconded by Steve Turner to approve to purchase the following equipment for the Parks & Recreation Department:

2017 Case IH FA50R4 Tractor, SN FR5400141	NJPA Bid:	\$ 25,672.00
2017 Case IH L545NSL Loader Front, SN YGWL05284	NJPA Bid:	\$ 2,971.18
Trade in Massey Ferguson Tractor, SN JRB43111, Asset 4561	Allowance:	\$ 5,500.00
	Purchase Price:	\$ 23,143.18

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Steve Turner, aye; Stanley Hill, aye; and Ben Harrison, aye. Motion carries unanimously.

MOTION was made by Jason Black and seconded by Ben Harrison to renew a promissory note for the 2017 dump trucks with First National Bank, not to exceed 90 days.

The Chairman asked if there was any discussion. There was no discussion. The Administrator called the roll. Jason Black, aye; Ben Harrison, aye; Stanley Hill, aye; and Steve Turner, aye. Motion carries unanimously.

Commissioner Hill: reported that District 1 is continuing to make temporary repairs to roads damaged by the weather.

Commissioner Turner: thanked the 9-1-1 Board members for attending. He reported that District 2 is removing trees, cleaning ditches, and patching potholes.

Commissioner Black: thanked Derril Robertson for addressing the commission regarding his concerns for the need for medical assistance help in rural areas. Commissioner Black stated he had talked with Mike West about utilizing the old Blackburn Center as a satellite ambulance site. He said, with the election coming up, he wanted to remind everyone that no campaign signs are allowed on the county right-of-way or on signage poles. He announced that all campaign signs on the county right-of-way would be removed in District 3 and could be picked up at his tool shed.

Commissioner Harrison: stated that the bridge work on Beau Champ Drive has been completed. He reported that District 4 is installing cross drains on Barker Road. He thanked Derril Robertson for coming to the commission meeting. He expressed his condolences for the loss of Mr. Robertson's son. He said he would check into regulations imposed on medical responders.

Chairman Yarbrough: Expressed his condolences for the loss of Mr. Robertson's son. He thanked everyone for attending today's meeting and thanked the 9-1-1 Board members for their service.

Recessed at 10:39 a.m. until 10:00 a.m. on Wednesday, February 14, 2018, at the Washington Street Courthouse Annex, 310 West Washington Street, Athens, AL.