

**COMMISSION MEETING AGENDA  
July 18, 2022**

**Call to Order, Welcome**

**Public Comment (Petitions, Complaints, Appeals, Etc.):**

1. Tina Cook – Family Resource Center

**Roll Call:**

**PLEDGE OF ALLEGIANCE**

**Approve Minutes:** July 5, 2022

**Approve Claims:**

7/01/2022	Check # 0066413 - 0066427	\$	12,614.40
7/15/2022	Check # 0066511 - 0066570	\$	<u>971,896.40</u>
	TOTAL	\$	984,510.80

**Conflicts of Interest:**

**Resolutions and Orders:**

**Ext A**

1. Approve a resolution to authorize a civil action against a premises located on Wagon Trail Road and on Hatchett Road according to the Junk and Debris Act.

**Contracts, Agreements and Grants:**

**Ext B**

1. Approve to accept an Emergency Management Performance Grant in the amount of \$2,266.00. (EMA)

**Budget Revisions:**

**Ext C**

<b>Department</b>	<b>Account Number</b>	<b>Title of Line Item</b>	<b>Amount</b>
Farmer's Market – Restroom Project	146-51923-231	R&M Building	+ \$7,950.00
	146-61110	Transfer in	- \$7,950.00
General Fund	001-62000	Transfer Out	+ \$7,950.00
	001-35910	Budgetary Fund Balance	- \$7,950.00

Public Buildings, Roads and Bridges	112-35910 112-53300-213	Budgetary Fund Balance D2 – Road Construction & Maintenance Supplies	+ \$ 1,197,297.70 - \$ 1,197,297.70
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**Emergency Purchase:**

**Board Appointments:**

**Award Bids:**

**Personnel, Policy, and Staffing Actions:**

**Ext D**

1. Amend Staffing plan to add (1) Network Support I position in the Information Technology Department.
2. Amend Staffing Plan to add a Recycling Department.
3. Amend Staffing Plan to add (1) Transitional Real Property Appraiser Trainee grade 14.
4. Approve job description for Recycling Specialist.
5. Approve job description for Transitional Real Property Appraiser Trainee in the Revenue Commission Office.
6. Approve to promote Adam Harper from Equipment Operator II to Equipment Operator III, in District 2, effective July 18, 2022.
7. Approve to transfer Matthew Sanders from Equipment Operator I in District 3, to Equipment Operator I in District 4, effective July 18, 2022.
8. Approve to hire Christopher Ryan Green as Deputy Sheriff, effective July 25, 2022, pending a drug screening.
9. Approve to hire Allyson Smith as Revenue Clerk
10. Approve to hire Corrie Mason as Transitional Payroll Specialist in the Commission Office.

**Merit Increases:**

**Engineer's Report:**

1. Approve the following subdivisions:

<b>Name</b>	<b>S/D Type</b>	<b>Approval Type</b>	<b>Lots</b>	<b>District</b>	<b>Location</b>
Gatlin Estates - replat	Minor	Preliminary & Final	2	2	26579 Barksdale Rd Athens, AL 35613
Dale Putman Subdivision	Minor	Preliminary & Final	1	4	West side of Poff Lane approx. 1850' north Sewell Rd intersection
Lapington Acres	0Minor	Preliminary & Final	2	4	South side of Lapington Rd approx. ¼ mile east Bill Black Rd intersection
Pepper Subdivision – replat Tracts 2 & 3	Minor	Preliminary & Final	4	3	South side of Huntsville Browns ferry west of Joe Bob Lane
Parsons – Holt Subdivision	Minor	Preliminary & Final	2	1	On Looney Rd just south of Quarry Rd intersection
Highland Ridge Subdivision Phase II	Major	Final	56	2	Southwest corner of Nick Davis Rd & Jones Rd intersection

**Other Business:**

**Ext E**

1. Approve to offer an Employee Assistance Program (EAP) to employees by ComPsych through One America.
2. Remove the following from inventory:

<b>Department</b>	<b>Item</b>	<b>Inventory #</b>
Sheriff's Office	A-Ware Upgrades	n/a
Elections	Dell Latitude Laptop	4750
Elections	Dell Latitude Laptop	4751
Elections	Dell Latitude Laptop	4752
Elections	(2) Latitude E6500 Laptops	4901
Sheriff's Office	Fujitsu Tablet	Serial # R1332193
Sheriff's Office	Fujitsu Tablet	Serial # R0Y32426
Sheriff's Office	Fujitsu Tablet	Serial #R0YEWR24
Sheriff's Office	Fujitsu Tablet	Serial # R1332199

3. Transfer the following inventory:

<b>Transfer from</b>	<b>Transfer to</b>	<b>Item</b>	<b>Inventory or Serial #</b>
Sheriff's Office	Information Technology	Cisco 9200 Switch	12664
Sheriff's Office	Information Technology	Cisco 9200 Switch	12665
Sheriff's Office	Information Technology	Phone System	15238

4. Approve to sale the following on GovDeals

<b>Department</b>	<b>Item</b>	<b>Inventory #</b>	<b>Serial #</b>
District 3	See attached list		

**Scheduled Public Hearings and/or Executive Session:**

**Report of Officers:**

**Commissioner Sammet:**

**Commissioner Barksdale:**

**Commissioner Black:**

**Commissioner Townsend:**

**Chairman Daly:**

**Adjourn:** Until 9:00 a.m. on Monday, August 1, 2022, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.