

COMMISSION MEETING AGENDA
November 1, 2021

Call to Order, Welcome:

Public Comment (Petitions, Complaints, Appeals, Etc.)

Roll Call:

PLEDGE OF ALLEGIANCE

Approve Minutes: October 18, 2021

Approve Claims:

| | | |
|------------|-----------------------|----------------------|
| 10/15/2021 | Check # 63074 - 63155 | \$ 1,299,917.29 |
| 10/22/2021 | Check # 63156 - 63210 | \$ 1,320,268.71 |
| 10/28/2021 | Check # 63211 | <u>\$ 174,673.80</u> |
| | TOTAL | \$ 2,794,859.80 |

Conflicts of Interest:

Resolutions and Orders:

Exh A

1. Approve a resolution to accept the new district boundary lines, in order to equalize population among the four districts.
2. Approve a resolution to approve of the conveyance of one acre of its real property located at the corner of Blackburn Road and Hwy 72 to the Health Care Authority of Athens and Limestone County, known and doing business as Athens-Limestone Hospital, for the purpose of operating a medical facility to provide medical services and health care to the general public and citizens of Limestone County.

Contracts, Agreements and Grants:

Budget Revisions:

Exh B

| Department | Account Number | Title of Line Item | Amount |
|-------------------|-----------------------|---------------------------|---------------|
| Athens Limestone | 112-59209-271 | Insurance on building | + \$6,606.00 |
| Public Library | 112-35910 | Budgetary Fund Balance | - \$6,606.00 |
| Litter Patrol | 104-54150-549 | Miscellaneous Equipment | + \$8,650.00 |
| | 104-54150-550 | Motor Vehicle | + \$35,000.00 |
| | 104-35910 | Beginning Fund Balance | \$43,650.00 |

Emergency Purchase

Board Appointments:

Award Bids:

Exh C

| Proposal No. | Item | Awarded to | Amount |
|---------------------|---|------------------------|--|
| 2762 | Sanitary Supplies (Nov. 4, 2021 to Nov. 3, 2022) | American Paper & Twine | Overall sanitary supplies \$2,538.23. 20% discount on current general full line catalog for office supplies. |

Personnel Actions:

Exh D

1. Approve to hire Mallory Townsend as Communications Officer, pending drug screening.
2. Approve to promote Irma Mayela Salgado – Flores from Tag Clerk to Title Clerk in the License Commissioner’s Office.
3. Approve to transfer Mollie Peck Hamilton from Administrative Clerk to Tag Clerk in the License Commissioner’s Office.
4. Approve to amend the Staffing Plan to change “HR Coordinator” to “Payroll Coordinator” and change “Staff Accountant” to “HR Specialist”.

Personnel Actions continued

5. Approve job descriptions for "Payroll Coordinator" and "HR Specialist".

6. Promote Rodney Elkins to Equipment Operator I / Litter Patrol Driver in District 4, which is to be paid out of the gasoline and solid waste funds.

7. Approve family medical leave of absence for Joe Moss, beginning November 22, 2021 and ending January 14, 2022.

Merit Increases:

Exh E

| Name | Position | Effective Date |
|--------------------|----------------------------------|-----------------------|
| Alicia Sanders | Human Resource Coordinator | 11/19/2021 |
| Caleb Ryan | Deputy | 11/19/2021 |
| Cody Burris | Corrections Officer | 11/4/2021 |
| Dale Townsend | SORNA Inv. | 11/23/2021 |
| Elizabeth Clark | Recording Clerk II | 11/14/2021 |
| Fred Sloss III | Chief | 11/16/2021 |
| Jacob Lamar | Corporal | 11/1/2021 |
| Jacob Rupp | Corrections Officer | 11/1/2021 |
| Jacquelin McNatt | Sergeant | 11/1/2021 |
| Jeff Sides | Corrections Officer | 11/25/2021 |
| Jennifer Easter | Assessment Clerk | 11/9/2021 |
| Judith Harvey | Chief Appraiser | 11/8/2021 |
| Lisa Kellum | Corrections Officer | 11/15/2021 |
| Marcia Pratt | Tag Clerk | 11/6/2021 |
| Melissa McGlocklin | Title Clerk | 11/30/2021 |
| Michael Bloodworth | Deputy | 11/4/2021 |
| Pamala Vinyard | Grounds/Building worker/ Cowford | 11/4/2021 |
| Pat Ryan | Corrections Officer | 11/3/2021 |
| Paula Thompson | Assessment Clerk | 11/24/2021 |
| Rhonda Mitchell | License Tag Clerk | 11/3/2021 |
| Susan Gooch | Corrections Officer | 11/4/2021 |
| Wendy Johnston | Recording Clerk | 11/30/2021 |

Engineer's Report:

1. Approve the following subdivisions:

| Name | S/D Type | Approval Type | Lots | District | Location |
|---|-----------------|----------------------|-------------|-----------------|---|
| Highland Ridge | Major | Final | 96 | 2 | Southwest corner of Nick Davis & Jones Rd. intersection |
| Albert Fogg's Farm Subdivision – replat part of Tract 8 | Minor | Preliminary & Final | 3 | 2 | West side of Oakdale Rd Approximately ¼ mile south of AL Hwy 251 |
| Oakleaf Estates Subdivision replat Lots 2A & 3A of a replat of Lots 1 – 6 Block B | Minor | Preliminary & Final | 1 | 2 | Approximately 1 ¼ mile north of Hwy 72 east side of East Limestone Rd |
| Lindsay and Grisham Acres, No. 2 – replat Lots 1, 2 and 3 | Minor | Preliminary & Final | 2 | 2 | 17815 Wells Rd. |
| Elk River Mills Subdivision replat of Tract 4 | Minor | Preliminary & Final | 2 | 4 | Approximately 1 mile west of AL Hwy 99 north side of Elk River Mills Rd |
| The Estates at Piney Chapel replat Lots 9 - 17 | Minor | Preliminary & Final | 5 | 1 | East of Piney Chapel & Dugger Rd. intersection |
| Shaw Estates replat of part of Lot 1 | Minor | Preliminary & Final | 2 | 3 | Southeast corner of Snake & Ripley Rd. intersection |

Other Business:

Exh F

1. Approve to sell the following on GovDeals:

| Department | Item | Inventory # | Serial # |
|--------------------------|---|--------------------|---------------------|
| Maintenance | Apache Air Compressor | N/A | CMG250AC |
| Maintenance | 260 John Deere Mower | 17669 | FC540-099809 |
| Maintenance | 3 Huskee 21" Mowers with baggers | N/A | 173CC, 159CC |
| Maintenance | Apcahe 2500 psi 2.2 GOM pressure washer | N/A | N/A |
| Maintenance | Apache 6.5 water pump P30 | N/A | PW200080331004 |
| Maintenance | Troy-Built Chipper | N/A | 24B-060F766 CSV 065 |
| Maintenance | 2 Floor Polishers | N/A | N/A |
| Maintenance (Courthouse) | Clark Buffer – Model 2300 | 17661 | 4124 |

Scheduled Public Hearings:

Report of Officers:

Commissioner Sammet:

Commissioner Barksdale:

Commissioner Black:

Commissioner Townsend:

Chairman Daly:

Adjourn: until 9:00 a.m. on ***Monday, November 15, 2021***, at the Clinton Street Courthouse Annex, 100 South Clinton Street, Athens, Alabama.