

**WORK SESSION AGENDA**

**October 7, 2024**

**Public Comment (Petition, Complaints, Appeals, Etc.):**

**Minutes:** September 16, 2024

**Claims:**

9/17/2024	0080513	\$	1,005.00
9/20/2024	0080514 – 0080576	\$	359,263.18
9/27/2024	0080577 – 0080663	\$	1,807,591.71
9/27/2024	0080664 - 0080665		VOID
9/27/2024	0080666 – 0080930	\$	3,890.98
9/30/2024	0080931 – 0080987	\$	177,686.88
9/30/2024	0080988 – 0080989	\$	4,042.60
	<b>TOTAL</b>	<b>\$</b>	<b>2,353,480.35</b>

**Conflicts of Interest:**

**Public Hearing:**

**Resolutions and Orders:**

1. Approve a Resolution to allocate ARPA fund for upgrade of county’s emergency response communications system.
2. Approve a Resolution authorizing the Chairman to enter into an agreement with L3 Harris Technologies, Inc. in the amount of \$557,343.51 to purchase all radios and accessories listed in Quote #Limestone County AL-976990\_082724. Funds received from CDBG-CV grant.

**Contracts, Agreements, MOUs, and Grants:**

1. Approve an agreement for architectural services and pre-design services with AMBL Studies, Inc. for a new construction metal building structure to house a recycling center.
2. Approve a contract between the AL Dept. of Corrections and the Limestone Community Corrections Program for the FY25 Community Corrections Program.

3. Approve an Alabama Department of Youth Services Agency Grant Agreement for FY24-25 in the amount \$47,840.00.
4. Approve to enter into an Ordering Document/Agreement with Houndtowne, Inc. (Shelterluv) for adoption software for use at the Limestone County Animal Care and Control.
5. Approve to apply for a grant in the amount of \$139,000.00 through ADECA Law Enforcement and Traffic Safety Division for the purchase of two (2) Apex Virtual Reality Training simulators. There is no county match.

**Budget Revisions:**

**Emergency Purchases:**

**Board Appointments:**

**Award Bids/Quotes:**

1. Approve to award the following bids:

Proposal No.	Item	Awarded to	Amount
2875	Printing – Revenue Commission	DivcoData	<ul style="list-style-type: none"> <li>• <b>Tax notices – real property – statement style:</b> \$0.15 per notice Back of statement printing add \$0.01 per statement \$1.00 per envelope</li> <li>• <b>Certified notices-</b> 499 pieces or less: \$11.70 each 500 pieces or more: \$10.20 each Set-up fee per file: \$175.00</li> <li>• <b>Statement style additional mailings:</b> \$0.55 per notice Back of statement printing add \$0.01 per statement Set-up fee per mailing: \$175.00</li> <li>• <b>BOE notices – statement style:</b> \$0.135 per notice Back of statement printing add \$0.01</li> </ul>

			<p>per statement \$1.00 per envelope Set-up fee per mailing: \$175.00</p> <ul style="list-style-type: none"> <li>• <b>Personal property renditions – statement style:</b> Renditions priced depending on static form or floating form as dictated by county. Set-up fee per mailing: \$175.00</li> <li>• <b>Personal property renditions reminder notices - postcard style:</b> \$0.10 per card back of postcard printing add \$0.01 per postcard (black print) \$0.12 per card (color print)</li> <li>• <b>Additional services and add-ons:</b> Track &amp; Trace E-Register &amp; E-Deliver PDF files of notices in a single file format: \$75.00 per mailing PDF file of notices as individual PDFs: \$75.00 per mailing plus \$0.01 per converted PDF notice</li> </ul>
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**Personnel, Policies, & Staffing Actions:**

1. Approve to hire Mary Ward as a Corrections Officer, effective October 7, 2024, pending a drug screening.
2. Approve to hire Hunter Baugher as a Corrections Officer, effective October 7, 2024, pending a drug screening.
3. Approve to hire Matthew McNatt as a Corrections Officer, effective October 7, 2024, pending a drug screening.
4. Approve the job description for Animal Shelter Director.
5. Approve the job description for License Veterinary Technician.
6. Approve the job description for Kennel Technician.
7. Approve to hire William Newman as a Kennel Technician, effective September 25, 2024.
8. Approve to hire Chad Green as a Kennel Technician, effective September 25, 2024.

9. Approve to promote Vanessa Yates from Building Service Worker to Kennel Technician, effective September 25, 2024.
  
10. Approve to promote Christy Patterson from Archivist to Animal Shelter Director, effective September 23, 2024.
  
11. Approve to hire Tevin Thurmond as a Veterinary Technician, effective October 1, 2024.
  
12. Approve to transfer Alyson Smith from Appraisal Clerk to Revenue Clerk, effective September 18, 2024.
  
13. Approve to transfer Heather Daniel from Revenue Clerk to Appraisal Clerk, effective September 18, 2024.
  
14. Approve to transfer Abbie Crutcher from Revenue Clerk to Appraisal Clerk, effective September 18, 2024.
  
15. Approve to promote Allyn Griffin from Community Corrections Case Manager to Archivist, effective October 7, 2024.
  
16. Approve to hire Demetria Joines as a Building Service Worker, effective October 15, 2024.

**Merit Increases:**

1. Approve the following merit increases:

Name	Position	Effective Date
Justin Smith	School Resource Officer	10/6/2024
John McCormick	Sheriff Sergeant – Courthouse	10/16/2024
Jeremiah Durden	Sheriff Captain – Investigations	10/13/2024
Bryson Leopard	Deputy Sheriff	10/19/2024
Richard Clanton	Sheriff Lieutenant – Patrol	10/15/2024
Sharon Davis	Senior Center Manager	9/23/2024
Trenton Simon	EMA Officer	10/4/2024
Angela Maples	Real Property Appraiser	10/6/2024
Steve Usery	Electrician & HVAC Tech	10/2/2024

**Engineer's Report:**

1. Approve the following subdivisions:

Name	S/D Type	Approval Type	Lots	District	Location
Barry & Anita Sides Subdivision	Minor	Preliminary & Final	2	4	On the south side of AL Hwy 99 approximately a quarter of a mile west of the intersection with Flanagan Rd
The Davis Estate Subdivision	Minor	Preliminary & Final	3	3	On the east side of Wright Rd and south of Hwy 72
Gayles West Phase 2	Major	Preliminary	36	1	On the north side of Drawbaugh Rd and the south side of Bain Rd
Chapel Landing Phase 2	Major	Preliminary	27	2	On the west side of Newby Chapel Rd at the intersection of Glover Rd
Autumn Woods Phase 1	Major	Final	42	2	On the north side of Huntsville Brownsferry just west of the intersection of Bowers Rd
Madison Preserve Subdivision Phase 2	Major	Final	120	3	On the north side of Old Hwy 20 approximately 5000 feet west of the intersection with County Line Rd

**Other Business:**

2. Approve to transfer the following inventory:

Transfer from	Transfer to	Item	Inventory or Serial #
I.T.	Sheriff's Dept.	Latitude 5430 Laptop	12806-10

3. Remove the following from inventory:

Department	Item	Serial #
Council on Aging	2014 Ford Starcraft Bus (White Unit 7) (Sell on GovDeals)	5007

Executive Session:

Recess: 15-minute break.