

*Limestone
County Commission*

*Chairman
Collin Daly*

*Administrator
Ellen Morell*



*Commissioners:
Daryl Sammet
Danny Barksdale
Derrick Gatlin
LaDon Townsend*

THE LIMESTONE COUNTY COMMISSION HAS AN OPENING FOR:

TEMPORARY LABORER

Paving – Road Maintenance

**Alabama Career Center
2535 Sparkman Dr. NW
Huntsville, AL
Phone: (256) 851-0537**

Or

**Limestone County Commission
310 W. Washington St.
Athens, AL
Phone: 256-233-6400**

Or

Online: <https://limestonecounty-al.gov/doing-business/jobs>

MONDAY THROUGH FRIDAY, 8:00 A.M. UNTIL 4:30 P.M.

**SEE ATTACHED JOB DESCRIPTION FOR TYPICAL DUTIES
AND RESPONSIBILITIES**

SALARY \$12.54 - \$21.06 PER HOUR

APPLICATIONS WILL BE ACCEPTED

UNTIL FILLED

AN EQUAL OPPORTUNITY EMPLOYER (M/F/V/D)



Temporary Laborer

Paving – Road Maintenance

Grade: 4

JOB SUMMARY

This position is responsible for operating light equipment and provides manual labor for the completion of projects. Employee receives specific detailed instructions from supervisor. Work is performed under established procedures with frequent inspections during progress with final inspection of completed work. Employee performs routine maintenance inspections on assigned equipment, notifies foreman of equipment failures, and may assist with repairs. Employee also performs other routine manual labor as assigned. This is an entry level position.

MAJOR DUTIES

- **Equipment Operation:**
 - Receives daily tasks and assignments from supervisor.
 - Completes assignments as required.
 - Follows plans and instructions regarding projects.
- **Equipment Maintenance:**
 - Performs daily and monthly safety and maintenance vehicle inspections on assigned equipment.
 - Performs preventative maintenance on equipment; checks tires, oil, fluid levels, and lights.
 - Monitors gauges and other indicators during equipment operation for non-standard conditions.
 - Ensures assigned equipment is fueled.
 - Reports equipment maintenance status to Supervisor.

- Assists crew leader or other repairmen with various mechanical repairs.
- **Manual Labor/Miscellaneous:**
 - Performs flagman duties, as needed, while on road maintenance jobs.
 - Shovels asphalt, rocks, dirt, and other materials during road repairs.
 - Performs sign placement during road maintenance work.
 - Patches holes in roads.
 - Assists road crew as needed.
 - Maintains timecard.
 - Performs other duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of county rules, regulations, policies, and procedures.
- Knowledge of county road and bridge systems.
- Knowledge of safety rules including accident causation and prevention.
- Knowledge of traffic regulations.
- Knowledge of practices applied in the use of heavy equipment for various maintenance and construction operations.
- Reading skills to comprehend operator manuals, directives, procedures, and instructions.
- Verbal skills to communicate effectively with supervisor and co-workers.
- Listening skills to follow verbal instructions and counsel with crew members.
- Writing skills to clearly and neatly complete routine forms and records.
- Math skills to perform basic calculations (add, subtract, multiply, and divide).
- Hand/eye coordination skills to operate machinery and make fine adjustments.
- Ability to use measuring instruments and read equipment gauges.
- Ability to drive and safely operate equipment.

- Ability to read maps.
- Ability to work well with co-workers.
- Ability to work under extreme weather conditions.
- Ability to move/lift objects greater than 50 lbs.
- Ability to wear and utilize safety equipment, as required.

SUPERVISORY CONTROLS

The County Engineer or Paving Superintendant assigns specific work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include traffic laws, work safety policies, ALDOT regulations, and county policies and procedures. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related equipment operation duties. Inclement weather and heavy traffic contribute to the complexity of the position.
- The purpose of this position is to operate equipment in the maintenance and repair of county roads and related infrastructure. Successful performance contributes to the provision of the safe and well-maintained county roadways.

CONTACTS

- Contacts are typically with coworkers, other county employees, contractors, vendors, and the general public.
- Contacts are typically to exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizing the sense of smell.

- The work is typically performed outdoors, occasionally in cold or inclement weather. The employee is exposed to dust, dirt, grease, and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Possession of a high school diploma or GED.
- Some work experience operating basic machinery and equipment preferred.
- Possession of a current and valid driver's license issued by the State of Alabama.
- Ability to work overtime, weekends, or emergencies as needed.
- Ability to be on-call.