

*Chairman  
Mark Yarbrough*

*Administrator  
Pam Ball*

**Limestone  
County Commission**



*Commissioners:  
Stanley Hill  
Steve Turner  
Jason Black  
Ben Harrison*

October 20, 2016

**INVITATION FOR BIDS  
Proposal No. 2596**

**Printing  
Limestone County Commission**

Notice is hereby given that the Commission of Limestone County, Alabama will receive competitive bids on the following items: **Operations Fund Checks**. Please see the attached specifications.

**TAX:** All applicable taxes must be included in the amount of the bid price.

F.O.B: Athens, Alabama. Date of Delivery: 3-4 weeks from purchase order date.

Terms: Net 30 days.

You are invited to bid on printing needs of the Limestone County Commission. Any substitutes offered must be submitted in detail. The right to reject any items or materials not of quality or under any provisions of this act is reserved.

Bids will be opened on **Thursday**, the 3<sup>rd</sup> day of **November 2016**, and awarded on **Monday**, the 7<sup>th</sup> day of **November 2016**.

**REQUIREMENT:** Pursuant to Alabama Code 31-13-9, as a condition of the award of any contract, the business entity or employer, and any of its subcontractors, shall provide a sworn affidavit and documentation that it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; that it is enrolled in the E-Verify program; and, during the contract period, it will participate in the E-Verify program and will verify every employee that is required to be verified under applicable state and federal laws. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.

All bids must be sealed and the word "BID", name of item, proposal number, and opening date should be marked on the outside of the envelope.

A handwritten signature in cursive script that reads "Mark Yarbrough". The signature is written in black ink and is positioned above a horizontal line.

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**MARK YARBROUGH, Chairman**  
**Limestone County Commission**

**Proposal No. 2596**  
**Printing - Limestone County Commission**

Quantity	Description	Cost Per Item	Total
10,000	<p><b>OPERATION CHECKS:</b></p> <ul style="list-style-type: none"> <li>• 3-part micro perforation, 8 ½ x11 overall size for LaserJet Printer, Laser Ink</li> <li>• <b>Top:</b> 3 ½” from top to be used as check stub, account name and check number on stub.</li> <li>• <b>Middle (Check):</b> 3 ½” from first perforation to second perforation, 24 lb. micro bond safety paper with watermark, microprint signature line, bleed through routing and account numbers, endorsement backer, yellow in color, 2 signature lines . Check number. Account name on check to be listed as follows:  <p style="text-align: center;"><b>LIMESTONE COUNTY COMMISSION</b>  <b>Operations Fund</b>  <b>310 W. Washington St.</b>  <b>Athens, AL 35611</b></p> </li> <li>• <b>Bottom:</b> 4” from second perforation to bottom to be used as check stub. Account name and check number on stub.</li> <li>• Check number in three positions</li> <li>• Starting check number will be <b>041001</b></li> </ul>		

Delivery date of finished product must be no later than 3-4 weeks from purchase order date.

**Photo copy (front and back) of check attached.**

**Proposal No. 2596**  
**Printing - Limestone County Commission**

Name of Company:

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Signature:

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Printed Name:

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Address:

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Telephone:

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041000

LIMESTONE COUNTY COMMISSION  
OPERATIONS FUND  
310 W. WASHINGTON ST.  
ATHENS, AL 35611

FIRST NATIONAL BANK

041000

87-789  
641

CHECK NO.

DATE

AMOUNT

**PAY**  
TO THE  
ORDER  
OF

LIMESTONE COUNTY COMMISSION  
OPERATIONS FUND

\_\_\_\_\_  
AUTHORIZED SIGNATURE

MP

\_\_\_\_\_  
AUTHORIZED SIGNATURE

MP

⑈041000⑈ ⑆064107994⑆

⑈3488182⑈

LIMESTONE COUNTY COMMISSION OPERATIONS FUND

041000