

**Limestone
County Commission**

**Chairman
Mark Yarbrough**

**Administrator
Pam Ball**



**Commissioners:
Stanley Hill
Steve Turner
Jason Black
Ben Harrison**

July 12, 2016

INVITATION FOR BIDS

INMATE TELEPHONE SERVICE

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the Commission of Limestone County, Alabama will receive competitive bids on the following service:

**INMATE TELEPHONE SERVICE FOR LIMESTONE COUNTY JAIL
AND OPTIONS OF A TURNKEY VIDEO VISITATION SOLUTION (Option A & Option B)**

F.O.B. Athens, AL

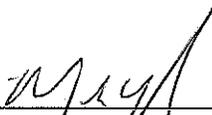
Effective Date of Contract: September 3, 2016

You are invited to bid on the attached specifications. Per ACTS of ALABAMA No. 94-385, **the Sheriff of Limestone County will be the awarding authority.** The right to reject any bid is reserved. The inmate telephone service shall be implemented and operational no later than September 4, 2016. Please contact Sheriff Mike Blakely or Chief Deputy Randy King for questions regarding proposal at 256-232-0111.

Bids will be opened on **Thursday the 11th day of August 2016, at 10:00 a.m.** in the boardroom of the Limestone County Commission.

All bids must be sealed and the word "BID" and name of item marked on outside of envelope.

REQUIREMENT: Pursuant to Alabama Code 31-13-9, as a condition of the award of any contract, the business entity or employer, and any of its subcontractors, shall provide a sworn affidavit and documentation that it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; that it is enrolled in the E-Verify program; and, during the contract period, it will participate in the E-Verify program and will verify every employee that is required to be verified under applicable state and federal laws. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.



Mark Yarbrough
Chairman, Limestone
County Commission

SPECIFICATIONS FOR
INMATE TELEPHONE SERVICE

OBJECTIVE

The objective of this Request for Proposal (RFP) is to solicit proposals from interested vendors to provide all equipment, software, labor and maintenance support required for the implementation and operation of an Inmate Telephone Service at the Limestone County Detention Facility, including the site visitation facility and phones.

The Contractor will provide a commission to the Limestone County Sheriff's Office. The Limestone County Sheriff's Office will not be obligated to pay for any of the services provided. Contractor will share with the Limestone County Sheriff's Office in the revenues generated by the service provided.

ADMINISTRATIVE REQUIREMENTS

The following terms will apply to this RFP and to any subsequent contract. Submission of a proposal in response to this RFP indicates acceptance of all the following terms.

- a) "Contract" means the written agreement resulting from this Request for Proposal executed by the Limestone County Sheriff's Office and the Contractor;
- b) "Contractor" means the successful vendor to this Request for Proposal who enters into a written Contract with the Limestone County Sheriff's Office;
- c) "System" means the contractor's proposed solution and functionality, in its entirety;
- d) "Limestone County Sheriff's Office" means the Limestone County Sheriff's Office Facilities;
- e) "IT" means Information Technology;
- f) "Must", or "mandatory" means a requirement that must be met in order for a proposal to receive consideration;
- g) "Vendor" means an individual or a company that submits, or intends to submit, a proposal in response to this "Request for Proposal"
- h) "Should" or "desirable" means a requirement having a significant degree of importance to the objectives of the Request for Proposal
- i) "Inmate" means Limestone County Sheriff's Office Detention Center detainee
- j) "CPU" Central Processing Unit
- k) "PIN" Personal Identification Number
- l) "CO" Central Office
- m) "LEC" Local Exchange Carrier
- n) "IXC" Inner Exchange Carrier

INMATE TELEPHONE SYSTEM

General Requirements

The Limestone County Sheriff's Office is seeking an inmate telephone platform that is web based with tiered security access levels so employees can access the platform from outside the jail location where high-speed access is available.

All applicable federal and state laws, rules, and regulations of all authority having jurisdiction over communications and electrical construction will apply to the contract throughout. These regulations will be deemed to be included in the contract.

The Contractor shall guarantee compliance with building and fire codes, and OSHA Safety Regulations in effect on the effective date of the contract and will defend and hold the County harmless from all claims, fines, and judgments if the equipment, without modification, is properly used by the County.

All equipment provided must be new, in current production and considered to be state-of-the-art at the time of installation. All proposals should be accompanied by brochures and/or manuals describing hardware, technical specifications, and feature operations.

Contractor may conduct an on-site inspection of the Limestone County Detention Center before submitting their proposal if needed, not to exceed two (2) hours at a time. Site inspections must be conducted on Monday through Friday (no weekends or holidays) between 9 am and 4 pm. To visit the site, an appointment must be made by contacting the Corrections Captain or Lieutenant.

Detention personnel assigned to this project have ongoing operational responsibilities that are vital to the organization and must be maintained during this procurement process. For this reason, it is essential that excessive or unscheduled visits or requests for information be prohibited.

Technical Requirements

Contractor must provide non-coin, collect call, inmate telephones composed of durable, tamper-free equipment suitable for a detention environment. Equipment must contain no removable parts.

Contractor must provide all materials and services related to this project for proper installation at no additional charge to the Limestone County Sheriff's Office. Vendor must describe the method of system installation. If Limestone County Sheriff's Office staff involvement is required, said involvement must be clearly identified in the proposals and the extent of Limestone County Sheriff's Office involvement must be clearly stated.

Upon completion of installation, Contractor must provide Limestone County Sheriff's Office with a list of telephone numbers, serial numbers, and locations of each unit. Two complete wiring schematics and diagrams must be furnished to the Sheriff's Office Information Technology staff for their records and fire department inspection reports.

System must provide an option for automatic daily turn on and shut off at designated times and manual system shut off capabilities from department control rooms. This shut off capability must extend to individual phones, area or cell blocks, and system wide.

The System must possess telephone number blocking capabilities, and should allow pre-approved numbers to be assigned to specific inmates. System must be capable of blocking 100,000 or more individual numbers.

The System must provide a prepaid calling option for inmates. Inmate should be able to purchase call time via the facility's commissary system, Contractor's web site and Contractor's vending machine located in the lobby of the Jail for pre-paid card purchases.

Service and repair to equipment and system must be within a 24-hour period after notification to Contractor without any additional cost to the Limestone County Sheriff's Office. The Contractor shall provide twenty-four (24) hour telephone access with local or toll free numbers for full maintenance support for all stations and will be responsible for providing coordination of repairs on local, intra-lata, and inter-lata services. Contractor must comply initially as well as in future years with all applicable state and federal regulatory changes without cost to the Limestone County Sheriff's Office. Any and all repairs shall be performed at the Contractor's expense during the term of the Contract.

Contractor must have in-house capabilities for technical support available for the system. This service must be provided 24/7/365, and Contractor must ensure all support activities are carried out by Contractor's employees. Services cannot be subcontracted out to third party vendors.

Customer billing services must be provided 24 hours a day/7days a week/365 days a year to resolve billing issues. Services cannot be subcontracted out to third party vendors.

Customer review services or surveys must be conducted at least once per year with the results furnished to the Limestone County Sheriff's Office. Services cannot be subcontracted out to third party vendors.

Contractor must have the capability in-house to provide network support 24/7/365.

Initial and on-going system training must be provided at the Limestone County Jail for Sheriff's Office personnel, corrections management, investigators, IT staff, and supervisors.

Contractor must not charge for unanswered or non-accepted calls.

The System must provide an announcement that the call is originating from the Limestone County Jail. The announcement and all prompts shall provide a minimum of two languages and must include English and Spanish. Written dialing instructions in both English and Spanish must be permanently and prominently displayed on each inmate phone.

The System must prohibit three-way calling and call splitting to prevent message passing and the ability for inmates to leave a message before stating their name. The system must also prohibit incoming calls.

The System must provide a means of limiting an inmate's time on the phone, and must describe in this proposal what range or increments are available to employ.

The System must allow a specified number of calls to be made locally without charge, i.e. to the Public Defender's office.

Contractor must provide monitoring and recording system for inmate phones, twenty-four (24) hour capability, and backup protection. Contractor must provide call detail record

collection and reporting. Contractor must provide full detail records for use in administrative and investigative purposes.

The System must allow for live monitoring in real time, without any interference to existing recording operations.

The System must store a minimum of ninety (90) days worth of recorded calls on-line for immediate retrieval without a change of storage media.

The System must provide for recorded calls to be transferred to a CD medium for transport and replay on any computer with audio capabilities.

The System must allow administrators the capability to print reports directly from the search screen.

The System users must be able to attach a note document to any call record for the purpose of inclusion of information such as the case number or other pertinent information.

Upon completion of call, line must return to primary dial tone to preclude inmates from placing unauthorized calls.

Contractor must be able to provide system updates and additional features in a timely manner, as agreed upon by Contractor and Limestone County Sheriff's Office.

System must not allow inmate to listen to the status of the call in progress for the acceptance and or denial by called party and must not allow inmate to communicate with the called party until the call has been accepted.

The proposed system must provide call detail reports for all calling activity to the Limestone County Sheriff's Office that will include as a minimum:

*Report showing inmate telephone number, date, time, PIN # (if applicable), number called, duration of call, and cost of each call.

*Report showing "frequently called numbers" for all numbers called more than 5 times in a day.

*Report showing "common numbers called" for all numbers called by more than one inmate.

Personal Identification Number (PIN). The proposed system must have the capability to be a PIN based system. The PIN system must allow designated areas to operate with or without PINS.

In the event of a strike or other work stoppage, a sufficient number of qualified maintenance personnel need to be available for system support. State the number of non-union qualified persons that are available currently on staff at your company for the following:

- 1) Maintenance Personnel
- 2) Installation Personnel
- 3) Technical Support Personnel

Other Requirements

Describe how the following requirements will be met:

Commissions

Fees and commissions to the Limestone County Sheriff's Office must be paid based on all gross billed revenues (completed calls) regardless of collectable status. "Gross" revenue excludes any reductions for factoring charges for fraudulent and un-collectibles, and/or any billing costs.

Fees and commissions must be paid monthly and must be accompanied by a Limestone County Sheriff's Office fee and commission report which must include the following information:

- * Date of report and time period covered.
- * Total billed revenue local, intralata and interlata by inmate telephone.

All components required to render the services complete, installed, and operational must be provided by contractor at no cost to the Limestone County Sheriff's Office. The Limestone County Sheriff's Office will pay no freight, delivery, installation, setup, or service fees.

Innovation & Comment

Vendor may include any other information that is believed to be relevant but is not specifically asked for in this RFP. Vendor may explain in detail any innovation, alternatives, or more cost-effective approaches available in any area of the RFP. Vendor may provide suggestions of other products or services available that may assist the Limestone County Sheriff's Office.

Service/Repairs/Replacements

Services must be guaranteed for the duration of the Contract period. The Contractor must assume responsibility for all equipment and software defects for the entire duration of the contract. The Contractor must ensure that services are free from defects and must correct all problems associated with the hardware or software at no cost to the Limestone County Sheriff's Office.

Security

Documentation of security features/methods utilized is required in detail, as is required with regard to documentation of all aspects and components of the project.

Project Schedule

Proposed project plans and milestones are required to be submitted with the proposal.

REQUIRED VENDOR FORMAT & RESPONSES

In addition to any other information and requirements listed elsewhere in these specifications, vendors are required to respond in writing in the same order listed to the below listed inquiries/requirements:

Vendor Format & Responses

The following format and sequence should be followed in order to provide consistency in vendor responses and to ensure each proposal receives full consideration.

- a) Proposal cover letter
- b) A short (one or two page) summary of the key features of the proposal.

Vendor shall submit one (1) original and four (4) copies of their response.

The proposal should also include the following specific information:

Company Overview

Vendor is requested to define the overall structure of the Company to include the following:

- * A descriptive background of Company's history.
- * State principal business location and any other service locations.
- * What is your primary line of business?
- * How long have you been providing services?
- * How many locations are your services now in use?
- * Are you a single source provider, or will subcontractors also be used?
- * Are your field service personnel full-time employees or contract employees?

Qualifications/Professional Competence

Vendor is required to provide qualifications as well as experience information on key personnel. Vendor is requested to include at least three (3) references with names, addresses and telephone numbers of current correctional clients and the number of inmate telephones installed in each facility.

Proposed Products, Services/Systems

Inmate Telephone System

Vendor must provide answers to the following specific issues:

- 1) Indicate manufacturer and model of equipment & software being proposed.

- 2) Does your system provide for durable, tamper-free equipment suitable for a detention environment?
- 3) Give complete description of equipment offered including all functions available.
- 4) Describe in detail the function and purpose of each piece of equipment involved in handling calls either on premises or off premises including all options available.
- 5) Will system/service allow for portable instruments in each pod to be used by inmates in single cells?
- 6) Address power/electrical requirements for proposed system. Does system require electricity to run to cell blocks?
- 7) Does the system provide for both automatic and manual on and off?
- 8) Explain blocking process and indicate how many telephone numbers the system can block.
- 9) Explain service support. Can 24-hour service be provided? Is a toll free service hot line available? State location of technicians.
- 10) Indicate the physical size of any controlling equipment, if any, to be installed at the Limestone County Sheriff's Office, and where installation is recommended.
- 11) Describe how calls to rotary phones are handled to ensure completion of all calls.
- 12) Indicate any environmental conditions required for the proposed equipment.
- 13) Indicate how calls will be handled. Include step-by-step activity by the inmate. Include a description of the flow of the call and the purpose of each step. I.e. "To place a station-to-station collect call press two" (optional) "To place a debit call press three" (optional).
- 14) Explain process to ensure that inmate cannot pass messages.
- 15) Explain reporting procedure. Can Contractor provide, within 24 hours, a complete list of all telephone numbers called from a given inmate telephone?
- 16) Are additions, future enhancements, and advancements in technology covered in the system? How are new features/enhancements loaded onto the system?
- 17) How much time will be required to complete installation of the service/system after contract award is made? Installation includes rendering the system completely operational and ready to use.
- 18) Describe in detail the procedures to request additions and deletions of equipment.
- 19) Can the proposed service/system be successfully demonstrated in similar environments to that of the Limestone County Sheriff's Office? If yes, explain.
- 20) Describe the system's ability to interface with other vendor products such as commissary, jail management systems, pre-paid card vending machines, etc.
- 21) Address expansion capabilities if the Limestone County Sheriff's Office includes new facilities or additions.
- 22) Address how the system provides investigative tools for Limestone County Sheriff's Office personnel.
- 23) Describe how 3-way calls are handled.
- 24) State how much time is allowed for inmate to record his/her name when placing a call and how many times the system will play the message to the called party prior to termination?
- 25) State what additional call reports are available to the Limestone County Sheriff's Office and provide samples copies of each report.
- 26) State where the reports are generated and printed and how they will be delivered to the Limestone County Sheriff's Office.
- 27) State if an inmate can employ the PIN feature on a telephone and whether that phone can operate independently of other inmate telephones in the proposed system. If yes, explain in detail how this is accomplished and how the inmate telephones not using the PIN feature will function.

- 28) State the minimum and maximum number of digits in each PIN and the flexibility of the number assignment.
- 29) State how the system automatically prevents the assignment of the same PIN to more than one inmate.
- 30) State if the system provides for an authorized inmate-calling database, which allows only approved numbers to be called by each inmate. State how many 10 digit numbers would be allowed each inmate and what is the cumulative maximum number of 10 digit assignments in the system.
- 31) State how numbers are entered into the authorized number database.
- 32) State if one inmate's PIN can be turned off, disallowing all calling by the inmate without affecting other inmate's ability to place calls. If yes, state how this is accomplished and how can automatic reinstatement of a restricted PIN be completed.
- 33) State if any other special calling restrictions are available which are associated with PIN, please describe in detail.
- 34) State when, by whom and via what data entry process is the PIN assignment, approved telephone number list and special restrictions implemented onto the system.
- 35) Describe the ability to perform remote system access as follows:
 - *Diagnostic testing and remote analysis
 - *Remote monitoring capabilities
 - *Service and maintenance
- 36) Describe the method of connectivity for remote accessibility.
- 37) Address the following for the Inmate Telephone System:
 - *State the maximum number of inmate phones the system can operate as equipped at installation and the maximum limitation of the system.
 - *Describe how automated operator for collect station-to-station calls processes calls in a step-by-step, inmate centralized system interaction manner.
 - *Identify the nearest manufacturer's authorized service location to the Limestone County Sheriff's Office installation locations and describe the guaranteed emergency and non-emergency service response time for hardware and or software failure.
- 38) State who will carry local, intralata, interlata, and interstate calls.
- 39) Describe any alternative methods of calling for inmates. (E.g.: Debit and prepaid.) Also describe the vendor's ability to provide debit and collect international calling.
- 40) If power is interrupted, state whether the inmate telephones will continue to operate as proposed. Will Contractor provide a UPS system? If so, provide specifications and indicate "up" time.
- 41) State in what time frame(s) and to what destination the system will report malfunctions, fraud attempts or other information necessary to properly maintain the integrity of the system.
- 42) Identify the features/functions that are programmed locally (on-site) and which features/functions are programmed remotely.
- 43) How will software updating be accomplished? Will this be done remotely or will someone be on-site?
- 44) Describe the process for on-site training of Limestone County Sheriff's Office personnel.
- 45) At what time does the billing for an inmate call begin:
 - *When inmate dials number?
 - *When the proposed system dials desired number?
 - *When called party answers?
 - *When called party accepts call?
- 46) Describe the real-time call monitoring process. How will alarms and printed information be provided?
- 47) Address any new technology, if available, for allowing for calls to be paid directly by inmates through their inmate accounts such as a commissary account.

- 48) Describe any additional services; technical features or options that you feel are relevant to this RFP.
- 49) Describe billing and collection process based on the following criteria:
- *How are calls billed and who will be your billing company?
 - *Explain the billing process for collecting, rating, sorting, distributing, and billing of the calls.
 - *What types of payment options are available to the called party?
 - *Describe the process for customer service inquiries and hours of availability.
 - *Provide statistical data regarding the customer service process per month, etc.
- 50) Vendor must have personnel to handle citizen requests. Describe procedures for handling customer complaints, refund requests, and blocking of requested telephone numbers. Also state what company, if not your own, will provide these services. If not your own company, please identify the Service Level Agreements you have in place with the providing company.
- 51) System must have the capability to remotely survey inmate calls and be able to transfer specific calls in progress to investigators.

GENERAL PROVISIONS (Inmate Telephone System)

SCOPE OF CONTRACT – REQUIREMENTS

This is a firm; income-producing contract calling for delivery of the products or services identified in the Specifications at the stated percentage commission rates. Upon acceptance of an offer by the Limestone County Sheriff's Office and issuance of a Contract Award by the Limestone County Sheriff's Office, Vendor shall be obligated to deliver the products and services, within the time specified, and in accordance with all Terms and Conditions, and General Provisions contained herein.

COMPETITIVE PROPOSALS

Proposals will be opened so as to avoid disclosure of contents to competing vendors, and kept secret during the process of negotiation. However, all proposals shall be open for public inspection after award except for trade secrets and confidential information contained in the proposals and identified as such.

- (a) Proposals will be evaluated and award made on the basis of the following factors and respective weights:

Criteria	Points
Qualifications/Experience	20
Equipment, Software & Service	20
Capability/Financial Responsibility	20
Management/Implementation Plan	10
Commission/Return Percentage	30
<i>Total</i>	<i>100</i>

(b) Negotiations may be conducted with responsible vendors who submit proposals determined by the Purchasing Agent to be reasonably susceptible of being selected for award. All vendors will be accorded fair and equal treatment with respect to any opportunity for negotiation and revision of proposals. Revisions to proposals may be permitted after submission and before award for the purpose of obtaining best and final offers.

i. Any oral negotiations must be confirmed in writing prior to award.

ii. Award may be made without negotiation of proposals with any vendor.

(c) Cost and/or Pricing Data may be required to be submitted with the proposal, if specified elsewhere in this RFP, or, during the process of any negotiations that may be conducted after receipt of proposals and prior to award.

INSTRUCTION AND ASSISTANCE

Contractor shall provide all technical assistance that may be required during the installation and initial use of the equipment normally provided their most favored customer, including operational training for employees. Manuals, instructions, and names of technical representatives available via telephone will be given to the staff of the Detention Center.

TERM OF CONTRACT

This contract shall be in effect for a period of three years after system acceptance by the Limestone County Sheriff's Office.

SAFEGUARDING OF INFORMATION AND DATA

The Contractor shall safeguard all information and data provided by the Limestone County Sheriff's Office. Further, Contractor shall not sell or make available data or mailing lists compiled from data received from the Limestone County Sheriff's Office without the express written approval of the Limestone County Sheriff's Office with appropriate remuneration to the Limestone County Sheriff's Office.

INSURANCE AND LIABILITY

During the period of this contract, contractor shall maintain at his expense, insurance with limits not less than those prescribed below. Contractor further agrees to indemnify, defend, and hold the Limestone County Sheriff's Office harmless from any and all causes of action arising from this contract. With respect to required insurance, Contractor shall;

- i. Name the Limestone County Sheriff's Office as additional insured/or an insured, as its interest may appear.
- ii. Provide the Limestone County Sheriff's Office a waiver of subrogation.
- iii. Provide the Limestone County Sheriff's Office with a thirty (30) day advance written notice of cancellation or material change said insurance.

- iv. Provide the Limestone County Sheriff's Office at the address shown on Page 1 of this contract, a Certificate of Insurance evidencing required coverages within ten (10) days after receipt of Notice of Award.

Submit a certificate of insurance reflecting coverage as follows:

a) Automobile Liability:		
Bodily Injury (Each person)	-	\$ 250,000.00
Bodily Injury (Each accident)	-	\$ 500,000.00
b) General Liability (Including Contractual Liability):		
Bodily Injury	-	\$ 500,000.00
Property Damage	-	\$ 100,000.00
c) Excess Liability		
Umbrella Form	-	\$1,000,000.00
d) Worker's Compensation:	-	Statutory

The vendor's proposed rates will not be increased during the full term of the contract without expressed written authorization of the Limestone County Sheriff's Office.

OPTION A
TURNKEY ONSITE VISITATION SOLUTION

28 Stations

County request an option of a turnkey **onsite** video visitation solution which shall include video visitation sessions for both public and professional visitors in conjunction with an automated scheduling feature. Vendor shall, without cost to County, install and operate the inmate video visitation stations and the related hardware, software and equipment specifically identified herein to enable inmates at the Facility to complete video visitation sessions in accordance with County policies, requirements and specifications.

1. The Vendor must install, operate, maintain, and service the Video Visitation System (VVS) for the Limestone County Detention Facility (LCDF). A timeline of implementation for the VVS must be provided by the Vendor.
2. The equipment must be made of tamper proof, destruction proof grade material capable of operating in a detention environment.
3. The Vendor must provide the following system requirements:
 - a) Web and Personal computer based monitoring by the facility administrators.
 - b) Scheduling capability (LCDF staff, inmate, and public)
 - c) High quality Audio and Video and recording capability.
 - d) Interface with Jail Management System if applicable.
 - e) Customizable for purposes of LCDF.
 - f) Free, regular software upgrades throughout contract term.
4. VVS must record both audio and video during all visits. Both audio and video recordings must be retained for time period determined by LCDF with archived or logging features, and LCDF must have the ability to capture these recordings and proper secured storage of recorded data.
5. Vendor must provide a VVS scheduling method that has capability of monitoring and disconnecting the video visit by LCDF.
6. Vendor must provide training to an administrator for system to include preventative maintenance and equipment repairs. LCDF shall retain the right to extend visitation periods based on the operational needs of the facility.
7. Vendor must assume any costs or expenses, as a result of any necessary wiring or changes to infrastructure required to operate the VVS.

8. Vendor must provide 24/7 United States based support and overnight delivery of failed equipment if required to maintain operation of VVS.
9. Equipment installed at LCDF will remain property of the vendor unless the County negotiates the purchase of the equipment.

The following is a layout of where the Vendor must provide stations:

Onsite Visitation Lobby	6
D1 inmate capacity	14
D2 inmate capacity	2
D3 inmate capacity	2
D4 inmate capacity	12
D5 inmate capacity	24
D6 inmate capacity	24
D7 inmate capacity	24
D8 inmate capacity	32
D9 inmate capacity	32
D10 inmate capacity	32
D11 inmate capacity	24
D12 inmate capacity	12
D13 inmate capacity	12
Work Release/Free Labor inmate capacity	60

Total Amount Estimation of onsite stations = 28

10. Vendor must provide ALL onsite video visits free of charge.
11. Vendor must provide necessary maintenance, services, and costs associated with VVS.
12. Training must be provided for control options for administrators, report capabilities, and other issues that may occur.
13. Vendor must provide a detailed implementation plan for the VVS.
14. Vendor must provide technical specifications for VVS units, components and durability of VVS units to be used in detention housing areas.

OPTION B

TURNKEY ONSITE VIDEO SOLUTION

28 ONSITE STATIONS & 6 OFFSITE STATIONS

County request an option of a turnkey **onsite** and **offsite** video visitation solution which shall include video visitation sessions for both public and professional visitors in conjunction with an automated scheduling feature. Vendor shall, without cost to County, install and operate the inmate video visitation stations and the related hardware, software and equipment specifically identified herein to enable inmates at the Facility to complete video visitation sessions in accordance with County policies, requirements and specifications.

1. The Vendor must install, operate, maintain, and service the Video Visitation System (VVS) for the Limestone County Detention Facility (LCDF). A timeline of implementation for the VVS must be provided by the Vendor.
2. The equipment must be made of tamper proof, destruction proof grade material capable of operating in a detention environment.
3. The Vendor must provide the following system requirements:
 - a) Web and Personal computer based monitoring by the facility administrators.
 - b) Scheduling capability (LCDF staff, inmate, and public)
 - c) High quality Audio and Video and recording capability
 - d) Interface with Jail Management System if applicable.
 - e) Customizable for purposes of LCDF.
 - f) Free, regular software upgrades throughout contract term.
4. VVS must record both audio and video during all visits. Both audio and video recordings must be retained for time period determined by LCDF with archived or logging features, and LCDF must have the ability to capture these recordings and proper secured storage of recorded data.
5. Vendor must provide a VVS scheduling method that has capability of monitoring and disconnecting the video visit by LCDF.
6. Vendor must provide training to an administrator for system to include preventative maintenance and equipment repairs. LCDF shall retain the right to extend visitation periods based on the operational needs of the facility.
7. Vendor must assume any costs or expenses, as a result of any necessary wiring or changes to infrastructure required to operate the VVS.

8. Vendor must provide 24/7 United States based support and overnight delivery of failed equipment if required to maintain operation of VVS.
9. Equipment installed at LCDF will remain property of the vendor unless the County negotiates the purchase of the equipment.

The following is a layout of where the Vendor must provide stations:

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D3 inmate capacity	2
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D5 inmate capacity	24
D6 inmate capacity	24
D7 inmate capacity	24
D8 inmate capacity	32
D9 inmate capacity	32
D10 inmate capacity	32
D11 inmate capacity	24
D12 inmate capacity	12
D13 inmate capacity	12
Work Release/Free Labor inmate capacity	60
Offsite Visitation Booths	6

Total Amount Estimation of onsite stations = 28

Total Amount Estimation of offsite stations = 6

10. Vendor must provide ALL onsite and offsite video visits free of charge. This does not include potential fees of remote visitation if applicable in expansion.
11. Vendor must provide necessary maintenance, services, and costs associated with VVS.
12. Training must be provided for control options for administrators, report capability, and issues that may occur.
13. Vendor must provide a detailed implementation plan for the VVS.
14. Vendor must provide technical specifications of VVS units, components, and durability grade of VVS units to be used in detention housing areas.